

ITEM #19: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes of the HRTPO Board meeting held on January 19, 2017 are attached.

Attachment 19-A

RECOMMENDED ACTION:

Approve the minutes.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of January 19, 2017

The Hampton Roads TPO Board Meeting was called to order at 10:35 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Linda T. Johnson, Chair (SU)	Herbert Green (Alternate, PQ)*
Thomas Shepperd, Vice Chair (YK)*	John Rowe (PO)
Alan P. Krasnoff (CH)*	Barry Porter (SH)
Ella Ward (Alternate, CH)	William D. Sessoms (VB)*
Barry Cheatham (FR)	Paul Freiling (WM)*
Rex Alphin (IW)*	Jitender Ramchandani (Alternate, DRPT)
Michael Hipple (JC)*	Jamie Jackson (Alternate, HRT)
McKinley Price (NN)	James Utterback (VDOT)
Martin Thomas (Alternate, NO)	Cathy Vick (Alternate, VPA)

HRTPO Nonvoting Members in Attendance:

James Baker (CH)	Dave Hansen (VB)
Randy Martin (FR)	Marvin Collins (WM)*
J. Brent Fedors (GL)	Neil Morgan (YK)*
Randy Keaton (IW)	Terry Danaher (Alternate, CTAC)
Bryan Hill (JC)*	Robert Bowen (NAA)
J. Randall Wheeler (PQ)	Col. Joseph Ladner (Alternate, Langley-Eustis)
Lydia Pettis Patton (PO)	Cdr. Ken Kostecki (Alternate, U.S. Coast Guard)
Michael W. Johnson (SH)	Capt. Michael Moore (U.S. Navy)
Patrick Roberts (SU)	

HRTPO Executive Director:

Robert A. Crum, Jr.

Other Participants:

John Malbon (CTB)	Joshua Moore (WATA)
Col. Herbert Joliat (Langley-Eustis)	

HRTPO Voting Members Absent:

Phillip Bazzani (GL)	Delegate Chris Stolle (GA)
Donnie Tuck (HA)	Delegate David Yancey (GA)
Kenneth Alexander (NO)	Jennifer Mitchell (DRPT)
W. Eugene Hunt (PQ)	William Harrell (HRT)
Senator Mamie Locke (GA)	John Reinhart (VPA)
Senator Frank Wagner (GA)	Bill Porter (WATA)

HRTPO Nonvoting Members Absent:

Mary Bunting (HA)	Melissa McGill (FTA)
Jim Bourey (NN)	Art Moyer (FTAC)
Doug Smith (NO)	Capt. Rick Wester (U.S. Coast Guard)

Greg Edwards (CTAC)
Jeffrey Breeden (FAA)
Jessie Yung (FHWA)
Terry Garcia-Crews (FTA)

Col. William Galbraith (Langley-Eustis)
Ken Spirito (PAC)
Capt. Rick Wester (U.S. Coast Guard)
Randall P. Burdette (VDOA)

HRTPO Staff:

Camelia Ravanbakht
Rob Case
Kathlene Grauberger
Michael Kimbrel

Kendall Miller
Joe Paulus
Dale Stith
Beth Vandell

* Late arrival or early departure

Others Recorded Attending:

Earl Sorey (CH); Brian DeProfio (HA); Bryan Stillely (NN); Thelma Drake, Jeffrey Raliski (NO); Bob Baldwin (PO); David Hux (PQ); Randolph Cook (SH); LJ Hansen, Leroy Bennett (SU); Sheila Noll (YK); Kevin Page (HRTAC); Rhonda Murray (U.S. Navy); Drew Lumpkin (Senator Warner); Karen McPherson (McPherson Consulting); Scott Lovell, Gary Webb (WSP/Parsons Brinckerhoff); Chris Barksdale, Jim Long (RK&K); Tracy Baynard (McGuire Woods Consulting); Kirsten Tynch (VHB); Will Christopher (HRPTA); Ellis W. James (Sierra Club and NEC Observer); Brenda Johnson, Frank Papcin (CTAC); John Gergley, Martha McClees, Donna Sayegh, Felecia Shearin (Citizens); Mark Geduldig-Yatrofsky (Portsmouth City Watch); Sam Sink (HRT); Tony Gibson, Paula Miller, Dawn Odom, Eric Stringfield (VDOT); Dean McClain (Hampton Roads Chamber); W. Dewey Hurley (Branscome Inc.); Chris Null (Mode 5); Germaine Fleet (Court Reporter); Keith Cannady, Kelli Arledge, Andrea Gayer, Danetta Jankosky, Sharon Lawrence, Mike Long, Joe Turner, Chris Vaigneur (HRPDC Staff)

Approval of Agenda

Chair Linda Johnson asked for any additions or deletions to the agenda. Hearing none, Mr. Barry Cheatham Moved to approve the agenda; seconded by Dr. Ella Ward. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, directed members towards his report included in the agenda package. He noted that he met with 17 members of the Hampton Roads General Assembly Caucus to discuss HRTPO regional legislative priorities, including:

- Funding for the Hampton Roads Tier II EIS for enhanced passenger rail service
- I-64 Widening between Hampton Roads and Richmond
- Gas Tax Floor for the Hampton Roads Transportation Fund (HRTF)

(Mayors William Sessoms and Paul Freiling arrive)

Workshop Agenda

Commonwealth Transportation Board Member Comments and Updates

Mr. John Malbon, Commonwealth Transportation Board (CTB) member, reported the SMART SCALE recommended scenario shows Hampton Roads would receive \$223 million in funding for 24 projects, including \$100 million for I-64 Southside Widening and High Rise Bridge Phase I, and \$50 million for I-64/I-264 Interchange improvements. He indicated that the prioritization method currently utilized is a vast improvement over past methods. He noted that although the Virginia Light Rail Extension project is no longer moving forward, it was scored and ranked extremely high in terms of economic development, yet low in terms of congestion relief. He stated the final SMART SCALE funding scenario will be approved in June 2017.

(Mr. Rex Alphin arrives)

Virginia Department of Transportation

Mr. James Utterback, Virginia Department of Transportation (VDOT) Hampton Roads District Administrator, reported that there are currently several HRTAC projects moving forward and suggested VDOT brief the HRTPO Board on the status of these projects in spring 2017.

Virginia Department of Rail and Public Transportation

Mr. Jitender Ramchandani, Virginia Department of Rail and Public Transportation (DRPT) Transit Planning and Project Development Manager, reported that DRPT Grant Applications are due by February 1, 2017.

(Mr. Thomas Shepperd arrives)

Virginia Port Authority Update

Ms. Cathie Vick of the Virginia Port Authority (VPA) reported that the North Gate project is on time for completion this June. This project will provide a dedicated lane connection to the I-564 Intermodal Connector. She stated that contracts have been awarded for the North and South Berths of the Norfolk International Terminal and expressed her gratitude to the City of Portsmouth for expediting its permitting procedures.

(Mr. Michael Hipple and Mr. Bryan Hill arrive)

HRT and WATA Updates

Ms. Jamie Jackson of Hampton Roads Transit (HRT) reported that later in the meeting she would brief the Board on the Peninsula Fixed Guideway Study. She stated that HRT is currently in the certification process for its West Corridor Alternatives Analysis for the City of Norfolk for high capacity transit.

Mr. Joshua Moore of the Williamsburg Area Transit Authority (WATA) stated that WATA is utilizing its 2009 CMAQ funding for demonstration routes, as well as using funding in the coming year to purchase expansion buses.

(Mayor Alan Krasnoff and Mr. Neil Morgan arrive)

Citizen Transportation Advisory Committee (CTAC) Update

Ms. Terry Danaher, Citizen Transportation Advisory Committee (CTAC) Co-Chair, stated the CTAC approved the proposed amendments to the 2040 Long-Range Transportation Plan (LRTP) presented to the Committee at its January 2016 meeting. She indicated some members had concerns regarding the value of studies in the LRTP and the implications of the “no compete” clause associated with the Midtown and Downtown Tunnels.

Military Liaisons Comments and Updates

Commander Ken KostECKi of the U.S. Coast Guard thanked VDOT for its timely response to snow clearing after the winter storm.

Captain Michael Moore of the U.S. Navy had no comments.

Colonel Joseph Ladner of Langley-Eustis stated he would no longer be attending HRTPO Board meetings and introduced his replacement, Col. Herbert Joliat.

Peninsula Fixed Guideway Update

Ms. Jamie Jackson, HRT Director of Transit, reported that HRT, in cooperation with the Cities of Newport News and Hampton, is conducting an 18-month Peninsula Corridor Study to analyze high capacity transit corridors on the Peninsula. The purposes of the study include providing citizens with travel choices, supporting growth in accordance with plans, mitigating increasing traffic congestion, contributing to desirable places and attracting new residents, and effectively competing for federal funding.

Ms. Jackson explained the focus of the study would be on bus rapid transit, streetcar/trolley systems, and light rail transit. While conducting continuous public outreach, HRT expects to have a draft summary report between April and June 2017 and a final summary report between July and August 2017.

Ms. Jackson noted that upon completion of the study, HRT will have a plan that prioritizes the strongest high capacity transit corridors on the Peninsula, a phased implementation plan, and an assessment of potential funding.

FTA Funding for Suffolk Transit

Mr. LJ Hansen, Suffolk Assistant Director of Public Works, reported that the City of Suffolk is requesting the HRTPO Board to approve a resolution of support for the City to be made a

designated recipient of Federal Transit Administration (FTA) Section 5307 Urbanized Area Formula Funding.

Mr. Hansen explained the Section 5307 program provides federal resources to urbanized areas and governors for transit capital and operating assistance and for transportation-related planning. Currently, Hampton Roads Transit (HRT) is the only designated recipient of Federal Transit Administration (FTA) 5307 funds for the Virginia Beach Urbanized Area (UZA).

Mr. Hansen detailed Suffolk Transit was formed in January 2012, utilizing Virginia Regional Transit (VRT) as the City's transit service provider, to provide fixed route and paratransit service to the core downtown service area. Suffolk Transit is eligible to receive FTA 5307 funds and is in the process of becoming a designated recipient in the Virginia Beach UZA. He explained that as part of the application process, the FTA requires a resolution of support from the appropriate metropolitan planning organization.

Hampton Roads 2040 Long-Range Transportation Plan: Proposed Amendments

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that the 2040 Long Range Transportation Plan (LRTP) needs to be amended to reflect recent HRTPO Board actions, CTB actions, a referendum on light rail transit that occurred in the City of Virginia Beach, and VDOT's request to reflect the progress on the HOV-to-HOT conversion project.

She stated there are three proposed 2040 LRTP Amendments for the Board to consider under a motion to approve consent items:

- Include the HRCS SEIS Alternative A and the Bowers Hill Interchange for construction and a study of the remaining segments of the Draft HRCS SEIS
- Remove the Virginia Beach Transit Extension Construction Project, which was voted down by the citizens of Virginia Beach in a referendum and for which funding was removed by the State
- Include the I-64 Express Lanes – Segment 1 (HOV-to-HOT Conversion Project) for construction (funding provided by the State)

Study of the Remaining Components of the Draft HRCS SEIS

Mr. Bob Crum, HRTPO Executive Director, and Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, briefed the HRTPO Board on next steps the HRTPO Board may take on the remaining components of the Draft HRCS SEIS.

Dr. Ravanbakht stated that at the October 2016 HRTPO Board Meeting, the HRTPO Board unanimously voted to study the remaining components of the Draft HRCS SEIS to determine their costs and feasibility. She noted the HRTAC voted to allocate up to \$7 million at its October 2016 meeting for this study.

Mr. Bob Crum indicated the remaining components of the Draft HRCS SEIS (I-564/I-664 Connector – Patriots Crossing, I-664/MMMBT, and VA 164-164 Connector) are now included in the 2040 Transportation Vision Plan. He noted HRTPO staff wishes to initiate

the study and work with VDOT, HRTAC, and other partners to develop a MOU supporting studies on how to move forward with the remaining segments of the SEIS and the Bowers Hill Interchange.

Mayor John Rowe asked that HRTPO staff work with Chesapeake and the City of Portsmouth in this process. Mr. Crum responded affirmatively and also added the City of Norfolk.

Mr. Herbert Green Moved to authorize the HRTPO Executive Director to work with HRTAC and VDOT to develop and finalize the Memorandum of Understanding (MOU) for presentation to the HRTPO Board; seconded by Mayor Alan Krasnoff. The Motion Carried.

Meeting Agenda

Public Comment Period

Mr. Robert Brown, Chesapeake Citizen, addressed the HRTPO Board regarding the Hampton Roads Bridge Tunnel (HRBT) and the Hampton Roads Flood Barrier Crossing.

Mr. Frank Papcin, Virginia Beach Citizen, addressed the HRTPO Board regarding HOT lanes, traffic congestion, and transportation planning.

Ms. Brenda Johnson, Newport News Citizen, addressed the HRTPO Board regarding growth in Hampton Roads and the benefits of public transportation.

Ms. Donna Sayegh, Portsmouth Citizen, addressed the HRTPO Board regarding her concern about public involvement in the transportation process.

Ms. Felecia Shearin, Norfolk Citizen, addressed the HRTPO Board regarding road conditions in her neighborhood and the utility of bike trails.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

Chair Johnson reported there were no submitted comments in the Agenda packet.

Consent Agenda

The Consent Agenda is as follows:

- Approve the minutes.
- Accept the HRTPO Financial Statement.
- Approve the CMAQ fund transfers and the associated TIP amendment for James City County.

- Approve the TIP Amendment (STIP ID: BWCV002) for DRPT
- Approve the TIP Amendment (UPC 106689) for HRTAC
- Approve the TIP Amendment (UPC 106693) for HRTAC
- Approve the TIP Amendment (UPCs 1765, 84243, 110385, 110387) for VDOT
- Approve the TIP Amendment (UPCs 15829, 100937, 110386, 110389) for VDOT
- Approve the TIP Amendment (UPC 110321) for VDOT
- Approve HRTPO Resolution 2017-01 regarding FTA Funding for Suffolk Transit
- Amend the 2040 LRTP for the following:
 - Include HRCS SEIS Alternative A and the Bowers Hill Interchange for construction; and to include the remaining segments of the Draft HRCS SEIS as a study
 - Remove the Virginia Beach Transit Extension construction project
 - Include the I-64 Express Lanes-Segment 1 (HOV-to-HOT) Conversion Project
- Approve the FY 2017 Budget Amendment
- Approve recommended CMAQ and RSTP projects and allocations
- Approve the final ***Volumes, Speeds, and Congestion on Major Roadways in Hampton Roads Report***

Mayor William Sessoms Moved to approve the Consent Agenda as written; seconded by Mr. Thomas Shepperd. The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Chair Johnson outlined the HRTPO Board three-month tentative schedule in the Agenda Packet, noting that per the new meeting schedule, the HRTPO Board does not meet in March.

Correspondence of Interest

Chair Johnson noted four letters in the Correspondence of Interest section of the Agenda Packet. These included a letter regarding governor approval of the HRTPO's request to expand its Metropolitan Planning Area authority; a letter regarding HRTPO Board recommendation of a Preferred Alternative for the HRCS SEIS; a letter regarding Southampton County's appointments to the HRTPO Board; and a letter regarding Portsmouth's appointments to the HRTPO Board.

Minutes of HRTPO Advisory Committee Meetings

Chair Johnson noted there were summary minutes from the Citizens Transportation Advisory Committee (CTAC) and the Transportation Technical Advisory Committee (TTAC) included in the Agenda packet.

For Your Information

Chair Johnson highlighted the items in the For Your Information section of the Agenda packet.

Old/New Business

There was no old/new business.

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 11:45 a.m.

Mayor Linda Johnson
Chair

Robert A. Crum, Jr.
Executive Director/Secretary

B. HRTPO FINANCIAL STATEMENT

The Statement of Revenues and Expenditures for the activities of December 2016 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 19-B

RECOMMENDED ACTION:

Accept the HRTPO Financial Statement.

HRTPO
FISCAL YEAR 2017
12/31/2016
STATEMENT OF REVENUES AND EXPENDITURES
50% OF FISCAL YEAR COMPLETE

REVENUES	Annual Budget	Previous YTD	Current Month	YTD	% Received /Expended
VDOT-PL SEC 112	\$ 2,396,286	\$ 441,353	\$ -	\$ 441,353	18%
HRTAC	136,000	24,557	-	24,557	18%
VDRPT 5303	828,193	139,643	-	139,643	17%
SP&R	72,500	13,183	-	13,183	18%
Total Revenue	<u><u>\$ 3,432,979</u></u>	<u><u>\$ 618,736</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 618,736</u></u>	18%
EXPENSES					
PERSONNEL	\$ 2,267,969	\$ 818,375	\$ 122,738	\$ 941,113	41%
STANDARD CONTRACTS*	10,000	1,876	-	1,876	19%
SPECIAL CONTRACTS/PASS THROUGH*	835,570	58,188	216,784	274,972	33%
OFFICE SERVICES*	315,056	39,523	22,176	61,699	20%
INDIRECT COSTS*		205,946	58,773	264,719	0%
Total Expenses	<u><u>\$ 3,428,595</u></u>	<u><u>\$ 1,123,908</u></u>	<u><u>\$ 420,471</u></u>	<u><u>\$ 1,544,379</u></u>	45%
AGENCY BALANCE	<u><u>\$ 4,384</u></u>	<u><u>\$ (505,172)</u></u>	<u><u>\$ (420,471)</u></u>	<u><u>\$ (925,643)</u></u>	

* -Budget amount is in the above three categories.

C. FY 2015-2018 TIP REVISION: VIRGINIA BEACH

Attached is a request from the City of Virginia Beach to transfer a total of \$472,122 in available Regional Surface Transportation Program (RSTP) funds from one completed project to another RSTP project in the City to cover an increase in the cost estimate. The specifics of the City's request are described below:

- Transfer a total of \$472,122 in FY 2012 RSTP funds, including state match, from the Wesleyan Drive Widening project (UPC 52148) to the Elbow Road Extended – Phase II project (UPC 15828).

Should the HRTPO Board approve the RSTP fund transfer described above, the FY 2015-2018 Transportation Improvement Program (TIP) will be amended to account for the appropriate revisions. This request has been made available for public review and comment. The public review period began on January 25, 2017 and runs through February 8, 2017.

RECOMMENDED ACTION:

Approve the RSTP fund transfer and the associated TIP Revision as an Amendment.

D. REGIONAL PROCLAMATION

This item was presented under Workshop Agenda Item #12.

RECOMMENDED ACTION:

Approve the Regional Proclamation.

E. HAMPTON ROADS REGIONAL TRANSIT BENCHMARKING STUDY: FINAL

This item was presented under Workshop Agenda Item #13.

RECOMMENDED ACTION:

Approve the final report for public distribution.

F. HRTPO CITIZEN TRANSPORTATION ADVISORY COMMITTEE: MEMBERSHIP

The HRTPO Citizen Transportation Advisory Committee (CTAC) currently has vacancies for representatives from several Hampton Roads localities. As an advisory committee to the HRTPO Board, the mission of the CTAC is to provide the HRTPO with a citizen's viewpoint on regional transportation issues, strategies, funding, priorities, and the decision-making process of the HRTPO. The HRTPO posted a call for membership applications to the CTAC via a notice on the HRTPO website, HRTPO E-Newsletter, and Social Media.

The following individual has been recommended for CTAC membership:

- **City of Virginia Beach**

Ms. Delceno Miles is a long term resident of Hampton Roads and one of the founding members of the HRTPO's Citizens Transportation Advisory Committee. After serving two 3-year terms, she ended her term while serving as CTAC Vice-Chair. Ms. Miles is the owner of the Miles Agency. She is the President of the Board for the Virginia Aquarium. She is Past Chair of the Virginia Beach Minority Business Council. She believes that transportation is critical to the successful and strategic growth of Hampton Roads and that transportation is vital for the region's economic development, military readiness and quality of life.

Recommended Action:

Approve Ms. Delceno Miles to fill CTAC vacancy.