

**AGENDA ITEM #9: FY 2018-2021 TIP REVISION – REQUEST TO TRANSFER CMAQ FUNDING: UPC 102992 SHOULDERS HILL ROAD MULTI-USE PATH IN SUFFOLK**  
*Robert Lewis, Suffolk*

Attached is a request from the City of Suffolk to amend the Fiscal Year (FY) 2018-2021 Transportation Improvement Program (TIP) to revise the cost estimate and transfer a total of \$51,059 in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds from one completed project to the CMAQ eligible recipient project. The cost estimate increase is due to the associated increased construction costs anticipated for the project. The specifics of the request are described below:

- UPC 102992 – Shoulders Hill Road Multi-Use Path
  - Revise Cost Estimate as follows:
    - Preliminary Engineering (PE): \$30,000
    - Right of Way (RW): \$0
    - Construction (CN): \$293,059
    - Total Cost Estimate: \$323,059
  - Revise Allocations as follows:
    - Receive FY 2012 CMAQ allocation of \$51,059, plus \$10,212 State match, from completed project Godwin Boulevard Park and Ride Lot (UPC 98815)

This project is considered exempt from conformity under the following provision contained in section 93.126 of the conformity rule, Table 2 Exempt Projects under “Air Quality”, as the project is a Bicycle and pedestrian facility project.

Should the HRTPO Board approve the funding transfer described above, the FY 2018-2021 Transportation Improvement Program (TIP) will be amended to update the funding information associated with the project. This request is being made available for public review and comment from January 29, 2020 through February 12, 2020.

**Mr. Robert E. Lewis, City of Suffolk Assistant Director of Public Works/City Engineer, will brief the TTAC on this item.**

Attachment 9

**RECOMMENDED ACTION:**

Recommend HRTPO Board approval of the proposed project funding transfer and associated TIP amendment.



# CITY OF SUFFOLK

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Department of Public Works  
Administration

**Date:** January 13, 2020

**To:** Mr. Robert A Crum  
Executive Director  
Hampton Roads Transportation Planning Organization  
723 Woodlake Drive  
Chesapeake, VA 23320

**Subject:** Federal Transportation Improvement Program (TIP) Amendment - Congestion Mitigation & Air Quality (CMAQ) Transfer Request

Dear Mr. Crum,

The City of Suffolk hereby requests approval of a TIP amendment by the Transportation Technical Advisory Committee (TTAC) and Hampton Roads Transportation Planning Organization (HRTPO) to revise the allocations and obligations for the transfer of Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds

The City of Suffolk has completed construction of a CMAQ project that has surplus funds and has identified an existing City project that can accept and utilize those remaining funds. Based on the cost estimate, the City's desire is to obligate these funds in the 2021 federal fiscal year. The details are as follows:

Donor Project		Funding Details				Recipient Project	
UPC	Description	Surplus Funds	Fiscal Year	Federal Obligation	State	UPC	Description
98815	Godwin Boulevard Park and Ride Lot	\$51,059	2012	\$40,847 ✓	\$10,212 ✓	102992	Shoulders Hill Road Multi-Use Path

The estimate for the recipient project, UPC 102992 is currently:

- PE: \$30,000
- RW: \$0
- CN: \$242,000
- Total: \$272,000

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After the transfer, the estimate will be as follows:

- PE: \$30,000
- RW: \$0
- CN: \$293,059
- Total: \$323,059

The project is scheduled to begin PE the beginning of the 2021 Fiscal Year. The cost increase ✓  
for the project is associated with the increased construction costs anticipated for the project.

The current allocations available for transfer associated with the referenced projects have been confirmed with the Virginia Department of Transportation (VDOT). We therefore request the TTAC and the HRTPO to consider this TIP amendment request at the February 2020 meeting.

Thank you for your attention to this matter. If you have any questions, please contact Darryll Lewis at 757-514-7683.

Regards,



Robert E. Lewis, P.E.  
Asst. Director of Public Works/City Engineer

CC: L.J. Hansen,  
Darryll Lewis, City of Suffolk CIP Manager  
Andrew Griffey, VDOT District Urban Program Manager