

PLEASE RSVP BY COB Monday, February 2, 2015

January 28, 2015

Memorandum #2015-16

TO: LRTP Subcommittee

BY: Dale M. Stith, HRTPO Principal Transportation Planner

RE: LRTP Subcommittee Meeting, February 4, 2015

Attached is the agenda and related materials for the Long-Range Transportation Plan (LRTP) Subcommittee meeting scheduled for Wednesday, February 4, 2015, following the TTAC Meeting in Conference Room D, The Regional Building, 723 Woodlake Drive, Chesapeake, VA.

Lunch will be served to LRTP Subcommittee members. To assist us with the arrangements, please RSVP by COB Monday, February 2, 2015.

DMS/kg

LRTP Subcommittee: Members

Kevin Abt, VPA

Chris Arabia, DRPT

Keith Cannady, HA

Timothy C. Cross, YK

Garrey Curry, GL

Kevan Danker, WATA

Sherry Earley, SU

Paul Holt, JC

Jackie Kassel, NN

Reed T. Nester, WM

Jamie Oliver, IW

Jeffrey K. Raliski, NO

Ellen Roberts, PQ

Ivan P. Rucker, FHWA

Brian Solis, VB

C. Earl Sorey, Jr., CH

Eric Stringfield, VDOT

Julie Timm, HRT

Chris Voigt, VDOT

Susan Wilson, PO

LRTP Subcommittee: Other

Keisha Branch, HRT

Anne Ducey-Ortiz, GL

Brian Lewis, GL

Christopher Lowie, FWS

Tammy Rosario, JC

Mark Shea, VB

Jamie Jackson, WATA

Copy: Camelia Ravanbakht

Rob Case

Theresa Jones

Kendall Miller

Chris Wichman

AGENDA
HRTPO LRTP SUBCOMMITTEE MEETING
February 4, 2015
CALL TO ORDER 11:30 A.M.

The Regional Building, 723 Woodlake Drive, Chesapeake, Virginia

1. Call to Order
 2. Public Comment Period (Limit: 3 minutes per individual)
 3. Submitted Public Comments
 4. Approval of Agenda
 5. Minutes of December 3, 2014
 6. 2040 LRTP – Development Schedule
 7. 2040 LRTP – Scenario Planning: Funding
 8. 2034 LRTP Status
 9. Potential Transit Tasks for Fiscal Year 2016 Unified Planning Work Program
 10. Old/New Business
 11. Next Meeting
- Adjournment

AGENDA ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 11:30 a.m.

AGENDA ITEM #2: PUBLIC COMMENT PERIOD

Members of the public are invited to address the LRTP Subcommittee. Each speaker is limited to 3 minutes.

AGENDA ITEM #3: SUBMITTED PUBLIC COMMENTS

There are no written submitted public comments.

AGENDA ITEM #4: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the LRTP Subcommittee should be submitted at this time, as opposed to under "Old/New Business".

AGENDA ITEM #5: MINUTES OF DECEMBER 3, 2014

Summary minutes of the December 3, 2014 LRTP Subcommittee meeting are attached.

Attachment 5

Recommended Action:

Approve the December 3, 2014 minutes.

AGENDA ITEM #6: 2040 LRTP – DEVELOPMENT SCHEDULE

With the development of Project Prioritization Scores for the 2040 LRTP Candidate Projects, the next step in the planning process is the development of a fiscally-constrained list of projects. The current 2040 LRTP schedule proposes a Draft list of Fiscally-Constrained Projects by May 2015, with approval of a Final list by June 2015.

Ms. Dale M. Stith, Principal Transportation Planner, will brief the Subcommittee on this agenda item.

Recommended Action:

For information and discussion purposes.

AGENDA ITEM #7: 2040 LRTP – SCENARIO PLANNING: FUNDING

As part of the development of the 2040 LRTP, HRTPO staff is requesting LRTP Subcommittee input regarding potential funding scenarios based on forecasted revenue funding streams. Discussion will include historical CMAQ and RSTP funding allocations for highway and transit, as well as a funding set-aside for 'Non-Individually Listed Projects.'

Ms. Dale M. Stith, Principal Transportation Planner, will brief the Subcommittee on this agenda item.

Recommended Actions:

- A. Recommend percent of CMAQ and RSTP 2040 LRTP revenue forecast to be set aside for transit planning.
- B. Recommend percent of funding set-aside for 'Non-Individually Listed Projects.'

AGENDA ITEM #8: 2034 LRTP STATUS

Ms. Dale M. Stith, Principal Transportation Planner, will brief the Subcommittee on this agenda item.

Recommended Action:

For information and discussion purposes.

AGENDA ITEM #9: POTENTIAL TRANSIT TASKS FOR FISCAL YEAR (FY) 2016 UNIFIED PLANNING WORK PROGRAM (UPWP)

HRPTO staff plans to present potential transit tasks for the upcoming FY 2016 UPWP.

Dr. Robert B. Case, Principal Transportation Engineer, will brief the Subcommittee on this agenda item.

Recommended Action:

For information and discussion purposes.

AGENDA ITEM #10: OLD/NEW BUSINESS

AGENDA ITEM #11: NEXT MEETING

The next meeting of the LRTP Subcommittee is scheduled for Wednesday, March 4, 2015, following the TTAC meeting.

Summary Minutes

HRTPO Long-Range Transportation Plan Subcommittee

Meeting of November 5, 2014

1. Call to Order

Chair Robert Gey called the 2040 Long-Range Transportation Plan (LRTP) Subcommittee Meeting to order at 9:47 am in the Regional Board Room, with the following in attendance:

Members Present:

Robert Gey (VB)	Reed Nester (WB)
Tim Cross (YK)	Keith Cannady (HM)
Julie Timm (HRT)	Keisha Branch (HRT)
Sherry Earley (SU)	Rhonda Murray (NAVY)
Jeff Raliski (NO)	Karen McPherson (McPherson Consulting)
Britta Ayers (NN)	Brian Solis (VB)
Susan Wilson (PO)	Kevin Abt (VPA)
Garrey Curry (GL)	

HRTPO Staff:

Camelia Ravanbakht	Mike Kimbrel
Dale Stith	Theresa Jones
Rob Case	Keith Nichols
Chris Wichman	Greg Grootendorst
Seth Schipinski	

2. Public Comment Period

No public speakers were present.

3. Submitted Public Comments

There were no submitted public comments.

4. Approval of Agenda

Chair Gey asked for changes and comments to the agenda. With none that were mentioned, Chair Gey asked for the approval of the agenda. Mr. Solis **motioned** for the approval. Mr. Abt **seconded** the motion. All were in favor. The motion carried.

5. Approval of November 5, 2014 Minutes

Chair Gey asked for the approval of the November 5, 2014 minutes. Ms. Earley **motioned** for the approval. Mr. Cannady **seconded** the motion. All were in favor. The motion carried.

6. 2040 LRTP – DRAFT Project Utility and Project Viability Prioritization Scores

Ms. Stith presented the draft Project Utility and Project Viability Prioritization scores to the Subcommittee members. Prior to revealing the draft scores, Ms. Stith discussed the 2040 LRTP Status, the prioritization evaluation process, and the performance measures for Project Utility and Project Viability. The draft scores were then presented via bar graphs for the different project categories.

Subcommittee members asked questions, which were addressed by HRTPO staff throughout the presentation.

Regarding next steps, HRTPO staff plans to present draft scores to the Freight Technical Advisory Committee (FTAC) in December and to the Citizen Transportation Advisory Committee (CTAC) and the Pedestrian and Bicycle Advisory Committee (PABAC) in January 2015.

Ms. Stith informed the Subcommittee members that comments for the draft Project Utility and Project Viability were due on December 17, 2014.

Chair Gey reminded the Subcommittee that providing missing data will produce more accurate prioritization scores.

7. Old/New Business

None.

8. Next Meeting

The next LRTP Subcommittee Meeting will be held on February 4, 2015 following TTAC.

ADJOURNMENT 10:37 A.M.