

**Summary Minutes of the HRTPO Transportation  
Technical Advisory Committee (TTAC) Meeting  
February 2, 2022**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:35 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**TTAC Voting Members in Attendance:**

Jamie Oliver (Chair, IW)	Angela Hopkins (NN)	Mark Shea (VB)
Benjamin Camras (CH)	Angela Rico (NN)	Tim Cross (YK)
Troy Eisenberger (CH)	Bryan Stilley (NN)	Tiffany Dubinsky (Alternate, DRPT)
Carlee Smith (FR)	Robert Brown (NO)	Keisha Branch (Alternate, HRT)
Carol Rizzio (GL)	Amy Inman (NO)	Barbara Nelson (POV)
Lynne Keenan (HA)	Carl Jackson (PO)	Todd Halacy (VDOT)
Sandon Rogers (Alternate, HA)	Beth Lewis (SH)	Sonya Hallums-Ponton (VDOT)
Wayne Griffin (IW)	Jason Souders (SU)	Eric Stringfield (VDOT)
Amy Ring (IW)	David Jarman (VB)	Barbara Creel (Alternate, WATA)
Tom Leininger (JC)	Ric Lowman (VB)	

**TTAC Voting Members Absent:**

Tracy Jones-Schoenfeld (CH)	Jeff Harper (PO)	Daniel Clayton (WM)
Anne Ducey-Ortiz (GL)	James Wright (PO)	Carolyn Murphy (WM)
Michael Hayes (HA)	Garrett Feagans (PQ)	Aaron Small (WM)
Jason Mitchell (HA)	Charles Horton (PQ)	Earl Anderson (YK)
Paul Holt (JC)	Michael Johnson (SH)	Elizabeth Mertz-Guinn (YK)
Tammy Rosario (JC)	Lynette Lowe (SH)	Grant Sparks (DRPT)
Deborah Mangiaracina (NO)	Robert Lewis (SU)	

**TTAC Non-Voting Members in Attendance:**

Michael King (NAVY)

**TTAC Non-Voting Members Absent:**

Ivan Rucker (FHWA)  
Melissa McGill (FTA)

**HRTPO Staff in Attendance:**

Rob Case	Steve Lambert	Pavithra Parthasarathi
Rob Cofield	John Mihaly	Jeff Raliski
Kathlene Grauberger	Keith Nichols	Dale Stith
Bishoy Kelleny		

**Others Recorded Attending:**

Dorian Allen (NO); Ron Hodges (HRT/TRAFFIX); Karen McPherson (McPherson Consulting); John Harbin, Sara Kidd, Andrew Magnuson, Chris Vaigneur (HRPDC)

## **TTAC Statement**

Ms. Pavithra Parthasarathi, HRTPO Deputy Executive Director, stated that the TTAC meeting is being live-streamed and available for viewing on the Regional Connection You Tube Channel. She noted that should any onsite non-voting participant prefer to social distance, a broadcast of the live stream is available in the 757 Room (located behind the main reception area of the Regional Building). She requested that TTAC voting members, along with any other persons wishing to provide comments during the meeting, remain in the Boardroom. She noted that viewers in the 757 Room will not be able to participate in the meeting; comments and votes from the 757 Room will not be recorded or counted.

## **Introductions**

There were no introductions.

## **Approval of Agenda [*Action Required*]**

Chair Jamie Oliver asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Rob Brown Moved to approve the agenda as written; seconded by Mr. Carl Jackson. The Motion Carried.

## **Public Comment Period (Limit three minutes per individual)**

There were no public comments.

## **Submitted Public Comments**

There were no submitted comments.

## **Comments and Updates from State and Federal Agencies, Transit Agencies, and Military Liaisons**

Mr. Todd Halacy of VDOT reported on the following:

- The Commonwealth Transportation Board (CTB) adopted a revision to the FY 2022-2027 Six-Year Improvement Program (SYIP) at its January 12, 2022 meeting. The revised SYIP incorporates the December revenue forecast as well as the new funding in the Infrastructure Investment and Jobs Act (IIJA). With these funds, the SYIP has increased by \$5 billion.
- New programs from the IIJA have been added to the SYIP, including the CARBON, PROTECT, Electric Vehicle Charging, Vulnerable Road Users, and Bridge programs.
- Currently in the FY 2022 General Assembly Session is a proposal to accelerate the Revenue Sharing program funding to years three and four of the SYIP as well as accelerate the funding from the last round of projects from FY 2025-2026 to FY 2022-2023.

- VDOT is developing the FY 2023-2028 SYIP and will hold Spring public meetings. In the meantime, the presentations from the January CTB meeting can be viewed for guidance.

Mr. Eric Stringfield of VDOT noted that the SMART SCALE website has changed for Round 5 applications. Training for Round 5 applications will be held on February 22, 2022 and the SMART SCALE portal will accept pre-applications between March 1, 2022 and April 1, 2022.

Ms. Tiffany Dubinsky of DRPT reported on the following:

- The Virginia Transit Equity and Modernization Study Interim Report is now available on the project website (<https://www.vatransitequity.com/resources/>) with the final report due to the General Assembly in August.
- SMART SCALE Round 5 pre-application period opens in March 2022.
- The FTA and FHWA issued updated Planning Emphasis Areas (PEAs) on January 5, 2022 for incorporation into Unified Planning Work Programs (UPWPs) and State Planning and Research (SPR) Work Programs.
- FY 2023 Section 5303 Grant Applications – 5303 funding estimates will be released this month for distribution, and applications are due May 2, 2022 and must include at least a draft UPWP.
- Transportation Improvement Program (TIP) – Change in FTA requirement to reflect Section 5310 projects in MPO TIPs and STIP under the federal fiscal year rather than the state fiscal year; therefore, FY 2023 projects will show under FY 2022.

There was no Federal Highway Administration (FHWA) representative in attendance.

There were no comments from the US Navy.

There were no comments from the Port of Virginia (POV).

### **Election of Officer**

Mr. Tim Cross reported that the TTAC Nominating Subcommittee convened and nominated Ms. Carol Rizzio of Gloucester County to fill the vacant TTAC Vice-Chair position. Mr. Bryan Stilley Moved to accept the nomination; seconded by Ms. Barbara Nelson. The Motion Carried.

### **Approval of Consent Items [Action Requested]**

- A. Minutes from the January 5, 2022 Meeting
- B. FY 2021-2024 Transportation Improvement Program (TIP) Amendment: MAP 21/FAST Act Regional Performance Measures and Targets: Update

Mr. Carl Jackson Moved to approve the Consent Agenda as written; seconded by Ms. Angela Rico. The Motion Carried.

## **The State of Transportation in Hampton Roads 2021: Final [Action Requested]**

Ms. Pavithra Parthasarathi, HRTPO Deputy Executive Director, stated that the draft report of *The State of Transportation in Hampton Roads 2021* was presented to the TTAC on January 5, 2022 and made available for public review and comment from January 5, 2022 through January 21, 2022. No comments were received.

Mr. Carl Jackson Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Bryan Stilley. The Motion Carried.

### **Level of Traffic Stress Analysis – Hampton: Draft**

Mr. Steve Lambert, HRTPO Transportation Planner II, reported that HRTPO staff has applied a methodology to assess bicycle traffic stress on local roads to help identify low-stress bicycle-friendly roads. In the Fall of 2019, the City of Hampton responded to a proposal by HRTPO staff to conduct a level of traffic stress analysis on a locality's active transportation network. Mr. Lambert summarized the four levels of stress as follows:

- LTS1 – Separate bike lane
- LTS2 – Buffered bike lane on a calm street
- LTS3 – Narrow bike lane or shoulder on a busy street
- LTS4 – No bike lane on a busy street

Ms. Sara Kidd, HRPDC Senior Regional Planner, stated that the original methodology was developed by Mineta Transportation Institute (MTI) at San Jose State University in 2012, with updated criteria established in June 2017.

Ms. Kidd noted that Levels of Traffic Stress (LTS) criteria were used in conjunction with several Geographic Information System (GIS) data sources to evaluate and assign an LTS value to each road segment. With this data, HRTPO staff was able to create a map of Hampton with its roads designated as to the level of stress.

Ms. Lambert stated that key findings of the report included:

- The City of Hampton lends itself well to a high percentage of low stress roads
- Possible improvements via signage and wayfinding
- Potential to direct users to less congested roadways
- Potential for conversion from on-street parking on LTS 1 roadways to bike lanes
- The need to identify major gaps and barriers in the network

Mr. Lambert indicated that HRTPO staff is currently applying the methodology to key gaps in the area's regional trails network as part of the Regional Trails report. He noted that there is the potential to apply the methodology to another locality in the future.

He requested TTAC members review the draft report and submit comments to him by COB February 16, 2022.

### **TRAFFIX Annual Report**

Mr. Ron Hodges, Hampton Roads Transit (HRT) Director of Business Development, stated that the mission of TRAFFIX is to assist in the continued efforts to decrease traffic congestion in Hampton Roads by reducing the number of single-occupancy vehicles commuting to work. He noted that TRAFFIX offers many services, including:

- Bike/Walk Commuter Services
- GoPass 365 Program
- Guaranteed Ride Program
- Transit Information
- Vanpool Financial Assistance

Mr. Hodges indicated that over the past year, TRAFFIX:

- Conducted outreach efforts with more than 275 military commands and employers
- Contacted 35 new employers
- Participated in 11 commuter events
- Proactively promoted commuter options in the workplace

TRAFFIX received two national awards in 2021:

- 2021 Outstanding Transit Management Association (TMA) for Commuter Transportation National Award
- 2021 Commuting Options Award – Telework Association for Commuter Transportation National Award

Mr. Carl Jackson, TRAFFIX Oversight Subcommittee (TOS) Chair, noted that the TOS will approve the 2021 TRAFFIX report at its next meeting.

### **Three-Month Tentative Schedule**

Chair Oliver outlined the Three-Month Tentative Schedule in the Agenda Packet.

### **For Your Information**

Chair Oliver highlighted the items in the For Your Information section in the Agenda Packet.

### **Announcements**

Chair Oliver summarized the items in the Announcements section in the Agenda Packet.

Mr. John Mihaly noted that last week, the RAISE Notice of Funding Opportunity was released and he provided TTAC members with general information regarding the grant program. He stated that any locality or agency that planned to submit an application must request a letter of support from the HRTPO by March 2, 2022. The application deadline is April 14, 2022.

Mr. Mihaly also noted that the next meeting of the Transportation Program Subcommittee (TPS) will be held on February 18, 2022. He stated that the TPS will be allocating approximately \$1.6 million and \$4 million in CMAQ and RSTP funding, respectively. He requested localities and agencies submit their funding requests by COB February 16, 2022.

Chair Oliver requested HRTPO staff email TTAC members the dates mentioned by Mr. Mihaly. Mr. Mihaly replied affirmatively.

### **Old/New Business**

There was no old/new business.

### **Adjournment**

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:34 a.m.