

# TTAC BYLAWS UPDATE



Presented by:  
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TTAC Meeting  
February 1, 2023

# BACKGROUND

- TTAC bylaws were last updated and approved by the HRTPO Board in October 2018. Since then:
  - HRTPO Board bylaws updated and approved (July 2022) to reflect several changes including moving the Annual Meeting and Election of Officers to January
  - Updates to the Virginia Freedom of Information Act (FOIA) provisions in the Code of Virginia ([§2.2-3708.3](#)) concerning electronic meetings, specifically remote participation, and all-virtual meetings, went into effect as of September 1, 2022
    - HRTPO Board [policy](#) for remote participation and all-virtual meetings approved January 19, 2023
  - Ongoing TPO/VDOT updates to the Inter-Agency Consultations for Conformity (IACC) procedures to streamline the process.

# *SUMMARY OF PROPOSED UPDATES*

- Referencing the updated FOIA provisions
- Moving the Election of Officers to January to be aligned with the HRTPO Board
- Streamlined language reflecting the current committee status and meeting requirements consistent with the HRTPO Board bylaws
- Clarification on roles and responsibilities in the Absence of Chair and Vice Chair
- Identification of an HRTPO staff designee in the absence of the HRTPO Deputy Executive Director
- Other minor technical revisions
- Removal of redundancies

# PROCESS TIMELINE

- Red-lined copy of the draft bylaws included with the TTAC agenda
- Open for public review and comment until February 10, 2023
  - Please send comments to [pparthasarathi@hrtpo.org](mailto:pparthasarathi@hrtpo.org)
- Approval of the bylaws will be requested at the March TTAC meeting and at the April HRTPO Board meeting
  - Bylaws go into effect after the approval of the HRTPO Board

**QUESTIONS?**