

**Summary Minutes**  
**HRTPO Long-Range Transportation Plan Subcommittee**  
**Meeting of January 27, 2021**

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

**1. Call to Order**

The meeting was called to order by the Chair Bryan Stilley at 1:31 PM.

*Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of LRTP members, staff, and the general public, today's meeting is being held electronically via WebEx. These electronic meetings are required to complete essential business on behalf of the region.*

*Per the requirements of the Code of Virginia, the agenda and all supporting documentation were posted on the HRTPO website for public review, and electronic copies of this information were provided to LRTP members and other interested parties.*

*A recording is being made of today's meeting and will be posted on the HRTPO website. In addition, the general public was provided an opportunity to provide comments on today's meeting agenda via two options:*

- 1. Members of the public were invited to submit comments to the LRTP Subcommittee via email.*
- 2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Commission.*

*Members of the public were also invited to listen to the meeting via live-stream on the Regional Connection YouTube channel.*

Attendance was recorded by jurisdictional/agency roll call and the following were in attendance:

**Members in Attendance:**

Tracy Jones-Schoenfeld (CH)  
Carol Rizzio (GL)  
Lynne Keenan (HM)  
Jamie Oliver (Vice Chair, IW)  
Bryan Stilley (Chair, NN)  
Deborah Mangiaracina (NO)  
Carl Jackson (PO)  
Beth Lewis (SH)  
Robert Lewis (SU)  
Jason Souders (SU)

Katie Shannon (VB)  
Mark Shea (VB)  
Carolyn Murphy (WB)  
Timothy Cross (YK)  
Grant Sparks (DRPT)  
Ray Amoruso (HRT)  
Eric Stringfield (VDOT)  
Barbara Nelson (VPA)  
Josh Moore (WATA)

**Others Recorded Attending:**

Angela Rico (NN)  
Elaine Linn (VB)

Sam Sink (HRT)  
Kevin Page (HRTAC)  
Angela Biney (VDOT)

**HRPDC/ HRTPO Staff:**

Pavithra Parthasarathi  
Dale Stith  
Keith Nichols  
Theresa Brooks

Steve Lambert  
Brandon Rogers  
Sam Belfield  
Logan Grimm

**2. Public Comment Period**

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons could submit comments to the LRTP Subcommittee in advance of the electronic meeting by 1:30 PM January 26, 2021. There were no public comments submitted in advance of the meeting.

**3. Submitted Public Comments**

There were no submitted written public comments.

**4. Approval of Agenda**

Chair Stilley asked LRTP members for any objections to the agenda as written. There being no objections, Ms. Carolyn Murphy Moved to approve the agenda as written; seconded by Ms. Katie Shannon. The agenda was approved by Consensus.

**5. Approval of January 22, 2021 Minutes**

Chair Stilley reported that the LRTP Summary Minutes from the January 22, 2020 meeting were included in the January 27, 2021 LRTP Subcommittee Agenda. Chair Stilley asked for any additions or corrections to the Minutes. Hearing none, Vice Chair Jamie Oliver Moved to approve the Minutes as written; seconded by Ms. Carolyn Murphy. The Minutes were approved by Consensus.

**6. 2045 LRTP Fiscal Constraint: Active Transportation and Transit Candidate Projects**

Ms. Dale Stith briefed the LRTP Subcommittee on this agenda item, providing a recap of the plan to fiscally constrain projects for the 2045 LRTP via virtual meetings. The previous two fiscal constraint meetings, held on January 22, 2021 and January 26, 2021, focused on fiscally constraining the highway Regional Priority Projects (RPP) and the remaining roadway projects. The focus of today's meeting is to fiscally constrain transit and active transportation candidate projects for the 2045 LRTP. Ms. Stith stated that there may be a need for a fourth meeting to shift/clean up fiscal constraint assumptions.

Prior to beginning the fiscal constraint process for the transit and active transportation projects, Ms. Stith provided a brief background of fiscal constraint principles, summarizing the modifications made at the January 26, 2021 LRTP Subcommittee meeting. Ms. Stith stated that as part of the approved modifications, the RSTP forecasted revenues would be used to fiscally constrain roadway projects and CMAQ forecasted revenues would be used to fiscally constrain transit and potentially active transportation projects. She reminded members that fiscally constraining projects for the 2045 LRTP does not determine or finalize how the projects will be funded but is instead a demonstration of how projects could potentially be funded with reasonably available forecasted revenues.

The LRTP Subcommittee engaged in the fiscal constraint process with much group discussion. During the discussion, it was suggested by a member that since the estimated costs for the two highest scoring regional trails (Birthplace of America Trail and South Hampton Roads Trail) were too high to fiscally

constrain the entire alignments, funds should be set aside to fiscally constrain portions of the trail. Therefore, smaller segments based off project readiness could progress towards construction. Ms. Stith stated that since active transportation projects are not required to be individually listed in an LRTP, setting aside revenue estimates for these projects could work and would also further showcase the multimodal aspect of the 2045 LRTP. The LRTP Subcommittee agreed to set aside funding for both projects.

In addition to including committed projects and setting aside a portion of the forecasted Hampton Roads Regional Transit Fund (HRRTF) for maintenance/operations/state of good repair, the draft recommendation for transit and active transportation projects to fiscally constrain in the 2045 LRTP include:

<b>2045 LRTP Project ID</b>	<b>2045 LRTP Candidate Project</b>
<b>Transit Projects</b>	
N/A	Hampton Roads Regional Transit System – 757 Express
N/A	Enhanced Bus Service/Bus Replacement - WATA
N/A	Enhanced Bus Service/Bus Replacement – Suffolk Transit
2045-510	Peninsula High Capacity Transit
2045-518	Naval Station Norfolk Transit Extension Study
2045-516	High-Capacity Transit Extension to Greenbrier Area Study
2045-504/513	Ferry Service Study
<b>Active Transportation Projects</b>	
2045-704	Birthplace of America Trail (portions of trail)
2045-707	South Hampton Roads Trail: Suffolk to VB Oceanfront (portions of trail)
2045-703	Bike Path Along Shore Dr/Hampton Blvd/Little Creek Rd
2045-732	Bike Lanes on Granby St
2045-720	South Hampton Roads Trail: Western Branch Phase 1
2045-739	Portsmouth Rail-to-Trail
2045-738	Complete High St
2045-748	Thalia Creek Greenway – Phase IV
2045-752	I-264 Pedestrian Land Bridge/Flyover
2045-749	Thalia Creek Greenway – Phase V
2045-745	Northampton Blvd Right-of-Way
2045-729	Multi-use path on 26 <sup>th</sup> St
2045-728	Multi-use path on 25 <sup>th</sup> St
2045-750	Thalia Creek Greenway – Phase VI
2045-735	Military Hwy Bike Access
2045-723	Gloucester County Multi-use paths
2045-755	Strawberry Plains Rd Shared Use Path
2045-721	South Hampton Roads Trail: Western Branch Phase 2

Following the group discussion, Mr. Josh Moore Moved to recommend TTAC approval of the list of transit and active transportation projects to include in the fiscally constrained 2045 LRTP; seconded by Mr. Carl Jackson.

A jurisdictional/agency roll call was taken:

<b>Locality/Agency</b>	<b>Member</b>	<b>Vote</b>
Chesapeake	Tracy Jones-Schoenfeld	Yes
Franklin	VACANT	
Gloucester	Carol Rizzio	Yes
Hampton	Lynne Keenan	Yes
Isle of Wight	Jamie Oliver	Yes
James City	Paul Holt	Yes
Newport News	Bryan Stilly	Yes
Norfolk	Debbie Mangiaracina	Yes
Poquoson	Dannan O'Connell	Absent
Portsmouth	Carl Jackson	Yes
Southampton	Beth Lewis	Yes
Suffolk	Jason Souders	Yes
Virginia Beach	Katie Shannon	Yes
Williamsburg	Carolyn Murphy	Yes
York	Tim Cross	Yes
DRPT	Grant Sparks	Did not respond
HRT	Sam Sink	Yes
VDOT	Eric Stringfield	Yes
VPA	Barbara Nelson	Yes
WATA	Josh Moore	Yes

Regarding the Motion on the floor, The Motion Carried.

**7. For Your Information**

None.

**8. Old/New Business**

No old or new business.

**11. Next Meeting**

There may be a fourth fiscal constraint meeting. Ms. Stith will send an email with the details.

**ADJOURNMENT 3:04 PM**