

**ITEM #1: CALL TO ORDER**

The meeting will be called to order by the Chair at approximately 9:30 a.m.

**ITEM #2: PUBLIC COMMENT PERIOD (Limit: 3 minutes per individual)**

Members of the public are invited to address the TPS. Each speaker is limited to three minutes.

**ITEM #3: APPROVAL OF AGENDA**

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the TPS should be submitted at this time, as opposed to under “Old/New Business”.

**ITEM #4: MINUTES**

The minutes of the previous TPS meeting, held on June 21, 2019, are attached.

Attachment 4

**RECOMMENDED ACTION:**

Approve the minutes.

**Summary Minutes of the  
Hampton Roads Transportation Programming Subcommittee (TPS) Meeting  
June 21, 2019**

The Hampton Roads Transportation Programming Subcommittee (TPS) Meeting was called to order at 9:29 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**TPS Members Present:**

Robert Lewis (Chair, SU)	Katie Shannon (VB)
Troy Eisenberger (CH)	Samili Marathe (WM)
Earl Sorey (CH)	Carolyn Murphy (WM)
Carol Rizzio (GL)	Tim Cross (YK)
Angela Rico (HA)	Keisha Branch (HRT)
Paul Holt (JC)	Jamie Jackson (HRT)
Bryan Stilley (NN)	Karen Bourne (VDOT)
Carl Jackson (PO)	Sonya Hallums-Ponton (VDOT)
Ellen Roberts (PQ)	Dawn Odom (VDOT)
David Jarmon (VB)	Eric Stringfield (VDOT)
Phil Pullen (VB)	Barbara Creel (WATA)

**TPS Members Absent:**

Donald Goodwin (FR/SH)	Michael Johnson (SH)
Randy Martin (FR)	LJ Hansen (SU)
Jamie Oliver (IW)	Tiffany Dubinsky (DRPT)
Dannan O'Connell (PQ)	Ivan P. Rucker (FHWA)
Rob Brown (NO)	

**HRTPO Staff:**

Kathlene Grauberger  
John Mihaly  
Jeff Raliski

**Public Comment Period**

There were no public comments.

**Approval of Agenda**

Chair Robert Lewis asked for additions or deletions to the agenda. Mr. John Mihaly stated there was a typographical error in the fourth bullet of *Agenda Item #5: FY 2018-2021 TIP Amendment Request to Transfer RSTP Funds – James City County*. He noted the figure should read as \$12,009, rather than \$12,079 as indicated in the agenda note. A handout from Virginia Beach was distributed as an additional discussion item for *Agenda Item #7: Allocations and Transfers of CMAQ and RSTP Reserve Account Funds*. Mr. Paul Holt Moved to approve the agenda as amended; seconded by Ms. Carolyn Murphy. The Motion Carried.

## Minutes

Chair Lewis indicated the TPS Summary Minutes of April 19, 2019 were included in the June 21, 2019 TPS Agenda. He asked for corrections or amendments to the minutes. Chair Lewis noted an incorrect spelling of his name in the *Approval of Agenda* section of the minutes. Mr. Tim Cross Moved to approve the minutes as amended; seconded by Mr. Holt. The Motion Carried.

### FY 2018-2021 TIP Amendment Request to Transfer RSTP Funds – James City County

Mr. Paul Holt reported that James City County has a total of \$1,743,521 in Regional Surface Transportation Program (RSTP) funds from three different projects to transfer to the HRTPO RSTP Reserve Account. He respectfully requested that the TPS consider re-allocating these funds to Hampton Roads Transit to be utilized for UPC T22709 – Victoria Boulevard Facility Upgrades project. Ms. Karen Bourne of VDOT noted that funds were not available yet for UPC 50057 – Ironbound Road Reconstruction, which was also listed in the agenda note, and therefore, action on those funds were deferred. After further discussion, Mr. Holt Moved to approve the funding transfer of RSTP funds in the amount of \$1,743,521 to the HRTPO RSTP Reserve Account; seconded by Ms. Carolyn Murphy. The Motion Carried.

### FY 2019 Highway Infrastructure Program (HIP) Funding

Mr. John Mihaly, HRTPO Principal Transportation Planner, reported that \$4,884,116 in HIP funding is currently available from the 2018 Federal Appropriations Act and must be obligated before September 30, 2021. He noted that during the June 2019 TTAC meeting, HRTPO staff provided information on the amount of funds available and requested localities and agencies submit its project requests.

Following discussion, Mr. Phil Pullen Moved to divide the HIP funding between the submitted projects as shown in the table below; seconded by Mr. Earl Sorey. The Motion Carried.

<b>HIGHWAY INFRASTRUCTURE PROGRAM (HIP) REQUESTS</b>					
<i>Jurisdiction</i>	<i>UPC</i>	<i>Project</i>	<i>Description</i>	<i>RSTP Funded?</i>	<i>HIP Funding Request</i>
Hampton	97715	Wythe Creek Rd Widening	Widen to 3 lanes from Commander Shepard Blvd (Rte 172) to the City of Poquoson	Y	\$1,380,901
James City County	100920	Croaker Rd Widening	Widening from Library to Route 60	Y	\$1,380,901
Virginia Beach	103005	Centerville Turnpike Phase II	Widening from Kempsville Rd to Lynnhaven Pkwy	Y	\$1,380,901
York County	16314	Penniman Rd/Government Rd Improvements	Intersection realignment	Y	\$ 741,413
				<b>TOTAL</b>	\$4,884,116
				<b>HIP Mark Available</b>	\$4,884,116

## Allocations and Transfers of CMAQ and RSTP Reserve Accounts

Mr. John Mihaly, HRTPO Principal Transportation Planner, reported that during the June 2019 TTAC meeting, HRTPO staff provided information on the amount of funds currently available in the CMAQ and RSTP reserves through FY 2025 and encouraged TTAC members to review their CMAQ and RSTP projects to identify projects with cost overruns and CMAQ/RSTP projects that may move forward if funding is advanced on those projects.

The amount of available CMAQ and RSTP Reserves available through FY 2025 is shown in the following table.

**CMAQ and RSTP Reserves Through FY 2025**

	FY- Previous	FY-20	FY-21	FY-22	FY-23	FY-24	FY-25	Total
<b>CMAQ</b>	\$3,000	-\$2,001	\$0	\$406,379	\$581,620	\$918,674	\$682,537	\$2,590,209
<b>RSTP</b>	\$0	\$1,278,663	\$61,180	\$62,219	\$918,313	\$1,028,417	\$1,283,512	\$4,632,304

HRTPO staff received requests for the transfer and/or allocation of CMAQ and RSTP reserve account funds from the following localities/agencies:

- Virginia Department of Transportation – VT1CM – Denbigh Fringe Park and Ride Improvements
  - Advance funding (swap) of \$200,365 FY 2025 CMAQ to earlier FY funding.
- Gloucester County – UPC T22769 – Route 17B Main Street Bike and Pedestrian Improvements Study
  - Add \$268,000, including match, in FY 2020 RSTP Reserve Account funds
  - Remove \$268,000, including match, in FY 2025 RSTP
  - Advance project with earlier year funding
- Gloucester County – UPC T22772 – Ware House Road Bike and Pedestrian Improvements Study
  - Add \$238,000 including match in FY 2020 RSTP
  - Remove \$238,000 including match in FY 2025 RSTP
  - Advance project with earlier year funding
- Franklin and Southampton County – UPC TBD – RSTP Set-aside
  - Transfer (swap) \$864,433, including match, FY 2018 RSTP to FY 2020 RSTP
  - Transfer (swap) \$1,014,433, including match, FY 2019 RSTP to FY 2021 RSTP
- James City County – UPC 17633 – Richmond Road Multi-Use Trail
  - Add \$858,077, including match, in FY 2020 RSTP
  - Cost estimate increase from \$2,689,654 to \$3,547,731

Mr. Phil Pullen noted that Virginia Beach included a handout regarding its request for RSTP Reserve funds for UPC 114154 – Nimmo Parkway Phase VII-B project.

After discussion, Mr. Pullen withdrew his request for funding since the requested funds were for out years.

Mr. Bryan Stillely Moved to recommend TTAC approval for the following projects to receive additional funding from the CMAQ and RSTP Reserve accounts; seconded by Mr. Paul Holt. The Motion Carried.

- Virginia Department of Transportation – VT1CM – Denbigh Fringe Park and Ride Improvements
  - Add funding of \$200,365 FY 2021 CMAQ Reserve funding
  - Transfer \$200,365 to FY 2020 CMAQ Reserve Account
- Gloucester County – UPC T22769 – Route 17B Main Street Bike and Pedestrian Improvements Study
  - Add \$268,000, including match, in FY 2020 RSTP Reserve Account funds
  - Transfer \$268,000, including match, FY 2025 RSTP funds, to the FY 2025 RSTP Reserve Account
- Gloucester County – UPC T22772 – Ware House Road Bike and Pedestrian Improvements Study
  - Add \$238,000 including match in FY 2020 RSTP
  - Transfer \$238,000 including match, FY 2025 RSTP funds, to the FY 2025 RSTP Reserve Account
- James City County – UPC 17633 – Richmond Road Multi-Use Trail
  - Add \$858,077, including match, in FY 2020 RSTP Reserve funds
  - Cost estimate increase from \$2,689,654 to \$3,547,731

### **2019 CMAQ and RSTP Project Selection process – FY 2026 Funding Allocations**

Mr. John Mihaly, HRTPO Principal Transportation Planner, reported that the HRTPO selection process for projects proposed to be funded under the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) is conducted annually and that in accordance with guidance provided by the Commonwealth Transportation Board, the TPS will determine a recommended set of CMAQ and RSTP projects and allocations for consideration by the TTAC and HRTPO Board in November 2019.

The “penciled-in” amounts for previously approved RSTP projects exceed the anticipated available funding in FY 2026 by more than \$18 million. The “penciled-in” amounts for previously approved CMAQ projects result in available funding in FY 2026 of \$5,659,930.

During the June 2019 TTAC meeting, HRTPO staff provided information on the amount of CMAQ and RSTP funds currently available for FY 2026 and requested that localities and agencies submit requests for the “penciled-in” funding amounts as well as any cost overruns by June 5, 2019.

Following discussion by the Subcommittee, Ms. Carolyn Murphy Moved to recommend the proposed projects and allocations for FY 2026 CMAQ and RSTP funding as noted in the tables below; seconded by Mr. Paul Holt. The Motion Carried.

### Recommended CMAQ Projects and Allocations

ID/UPC#	Jurisdiction	Project Description	Proposed Allocation FY-26
<b>Previously Approved Projects</b>			
102980	James City County	Pocahontas Trail Multimodal Corridor	\$8,150,000
115372	Norfolk	Transportation Information and Decision Support System	\$700,000
115377	Norfolk	Traffic Signal System Communications Upgrade	\$750,000
115518	Norfolk	Citywide Signal Retiming Phase 4	\$170,000
T16054	HRT	Bus Vehicle Replacement	\$2,000,000
115863	Portsmouth	Traffic Signal System Retiming	\$120,000
115369	Chesapeake	Citywide Traffic Signal System Upgrade	\$175,000
115519	Newport News	Signal Timing Improvements	\$450,000
115373	Newport News	Opticom Emergency Vehicle Preemption	\$362,500
115516	Chesapeake	Battlefield Blvd/Volvo Pkwy Intersection Improvements	\$510,000
115520	Chesapeake	Chesapeake Signal Timing – All Phases	\$150,000
115376	Newport News	Permanent Message Boards	\$400,000
115371	Virginia Beach	N Great Neck/London Bridge and VB Blvd Intersection Impr	\$1,157,100
		<b>TOTAL: CMAQ Allocations</b>	<b>\$15,094,600</b>
		<b>TOTAL: Left in Reserve</b>	<b>\$267,305</b>

### Recommended RSTP Projects and Allocations

ID/UPC #	Jurisdiction	Project Description	Proposed Allocation FY-26
<b>Previously Approved Projects</b>			
T17990	HRT	Naval Station Norfolk Transit Extension Study FEIS/PE	\$6,000,000
T14104	HRT	TRAFFIX Program	\$1,000,000
T16054	HRT	Bus Vehicle Replacement	\$3,955,076
110627	Gloucester County	George Washington Hwy Widening – Phase 1	\$5,985,265
100920	James City County	Croaker Rd Widening	\$2,000,000
112318	Virginia Beach	Elbow Road Extended – Phase 2D	\$3,000,000
69050	Suffolk	Route 17/Shoulders Hill Rd Intersection Improvements	\$4,075,000
115423	Chesapeake	George Washington Hwy Widening	\$1,500,000
115154	Virginia Beach	Nimmo Parkway Phase VIIB	\$5,000,000
SF4RS	Suffolk	Transit Operations Facility	\$1,830,066
115424	Norfolk	Southside Bike Network	\$911,900
T22709	HRT	Victoria Boulevard Facility Upgrades – Phase 2	\$1,506,479
		<b>TOTAL: RSTP Allocations</b>	<b>\$36,763,786</b>
		<b>TOTAL: Left in Reserve</b>	<b>\$314,727</b>

## **Old/New Business**

Mr. Pullen expressed his gratitude to the TPS members for their support regarding the May 31, 2019 tragedy in Virginia Beach.

Chair Lewis stated that in the future, the TPS may also hold its meetings at locations other than The Regional Building, including the District VDOT office or at a site on the Peninsula.

## **Adjournment**

There being no more business before the Hampton Roads Transportation Programming Subcommittee, the meeting was adjourned at 10:53 a.m.