

**Summary Minutes**  
**HRTPO Long-Range Transportation Plan Subcommittee**  
**Meeting of December 22, 2020**

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

**1. Call to Order**

The meeting was called to order by the Vice Chair Jamie Oliver at 1:08 PM.

*Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of LRTP members, staff, and the general public, today's meeting is being held electronically via WebEx. These electronic meetings are required to complete essential business on behalf of the region.*

*Per the requirements of the Code of Virginia, the agenda and all supporting documentation were posted on the HRTPO website for public review, and electronic copies of this information were provided to LRTP members and other interested parties.*

*A recording is being made of today's meeting and will be posted on the HRTPO website. In addition, the general public was provided an opportunity to provide comments on today's meeting agenda via two options:*

1. Members of the public were invited to submit comments to the LRTP Subcommittee via email.
2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Commission.

*Members of the public were also invited to listen to the meeting via live-stream on the Regional Connection YouTube channel.*

Attendance was recorded by jurisdictional/agency roll call and the following were in attendance:

**Members in Attendance:**

Troy Eisenberger (CH)	Carl Jackson (PO)
Tracey Jones-Schoenfeld (CH)	Beth Lewis (SH)
Carol Rizzio (GL)	Robert Lewis (SU)
Mike Hayes (HM)	Katie Shannon (VB)
Jamie Oliver (Vice Chair, IW)	Timothy Cross (YK)
Paul Holt (JCC)	Ray Amoruso (HRT)
Angela Hopkins (NN)	Michael King (NAVY)
Bryan Stilley (Chair, NN)	Eric Stringfield (VDOT)
Deborah Mangiaracina (NO)	Barbara Nelson (VPA)

**Others Recorded Attending:**

Ben Camras (CH)	Mark Shea (VB)
Sam Sink (HRT)	Angela Biney (VDOT)
Angela Rico (NN)	Ray Hunt (VDOT)

**HRTPO Staff:**

Pavithra Parthasarathi  
Dale Stith  
Keith Nichols

Theresa Brooks  
Steve Lambert  
Brandon Rogers

**2. Public Comment Period**

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons could submit comments to the LRTP Subcommittee in advance of the electronic meeting by 1:00 PM December 20, 2020. There were no public comments submitted in advance of the meeting.

**3. Submitted Public Comments**

HRTPO staff received comments regarding the draft *Hampton Roads 2045 Long-Range Transportation Plan: Candidate Project Evaluation and Prioritization* report from the Southern Environmental Law Center.

**4. Approval of Agenda**

Vice Chair Oliver asked LRTP members for any objections to the agenda as written. There being no objections, Mr. Eric Stringfield Moved to approve the agenda as written; seconded by Ms. Katie Shannon. The agenda was approved by Consensus.

**5. Approval of November 4, 2020 Minutes**

Vice Chair Oliver reported that the LRTP Summary Minutes from the November 4, 2020 meeting were included in the December 22, 2020 LRTP Subcommittee Agenda. Vice Chair Oliver asked for any additions or corrections to the Minutes. Hearing none, Timothy Cross Moved to approve the Minutes as written; seconded by Carl Jackson. The Minutes were approved by Consensus.

**6. 2045 LRTP Candidate Projects: Draft Project Prioritization Scores**

Ms. Dale Stith briefed the LRTP Subcommittee on the technical and public review of the draft project prioritization scores and report. Ms. Stith summarized the receipt of technical feedback received, stating that comments were address and draft scores updated as appropriate. Ms. Stith also briefed the LRTP Subcommittee on a change in updated methodology, based on technical feedback received, for two measures under the Economic Vitality component: Reduction in Forecasted Regional Travel Time and Reduction in Forecasted Regional Delay. Ms. Stith explained that the updated methodology more closely matches the SMART SCALE process focusing on improvements for congested No Build links and factoring in forecasted volume regarding regional delay. This updated methodology resulted in more reasonable results and updated draft scores.

Ms. Stith also summarized public comments received from the Southern Environmental Law Center (SELC) regarding the draft Project Prioritization Scores, stating that the written comments would be included in the prioritization report, forwarded to LRTP Subcommittee Members following the meeting, and forwarded to the appropriate localities/agencies.

Ms. Stith reviewed the top scoring projects from each category. Following a group discussion, Mr. Robert Lewis Moved to recommend TTAC approval of the draft Project Prioritization Scores and the draft *Hampton Roads 2045 Long-Range Transportation Plan: Candidate Project Evaluation and Prioritization* report; seconded by Mr. Troy Eisenberger.

A jurisdictional/agency roll call was taken:

Chesapeake:	Troy Eisenberger	Yes
Franklin:	Donald Goodwin	Absent
Gloucester:	Carol Rizzio	Yes
Hampton:	Mike Hayes	Yes
Isle of Wight:	Jamie Oliver	Yes
James City:	Paul Holt	Yes
Newport News:	Angela Rico	Yes
Norfolk:	Debbie Mangiaracina	Yes
Poquoson:	Dannan O'Connell	Absent
Portsmouth:	Carl Jackson	Yes
Southampton:	Beth Lewis	Yes
Suffolk:	Robert Lewis	Yes
Virginia Beach:	Katie Shannon	Yes
Williamsburg:	Carolyn Murphy	Absent
York:	Tim Cross	Yes
DRPT:	Grant Sparks	Absent
HRT:	Ray Amoruso	Yes
VDOT:	Eric Stringfield	Yes
VPA:	Barbara Nelson	Yes
WATA:	Josh Moore	Absent

Regarding the Motion on the floor, The Motion Carried.

#### **7. 2045 LRTP Regional Priority Projects – HRTF Highway Congestion Screen**

Ms. Stith briefed the LRTP Subcommittee on this agenda item, summarizing the Regional Priority Project (RPP) Selection Guidelines for the 2045 LRTP that were approved at the July 1, 2020 LRTP Subcommittee Meeting which include fiscally-constraining Committed Regional Priority Projects (RPPs) in the 2045 LRTP, accounting for the HRTPO Express Lanes Resolution, ensuring projects are consistent with the HB2313 legislation and meet the project cost threshold. As part of this agenda item, Ms. Stith reviewed the Hampton Roads Transportation Accountability Commission's Six-Year Funding Plan to highlight the Committed highway RPPs and associated cost estimates that need to be accounted for during fiscal-constraint of the 2045 LRTP. Ms. Stith then provided background and results of the Hampton Roads Transportation Fund (HRTF) highway congestion screen, which utilizes congestion measures from the HRTPO Project Prioritization Tool. Ms. Stith also summarized results from the origin-destination/demand analysis that was conducted on candidate RPPs.

The results of applying the RPP Selection Guidelines and HRTF highway congestion/demand screens resulted in 23 candidate projects remaining eligible for potentially being fiscally-constrained with regional HRTF revenue estimates. Projects that cannot be fiscally-constrained using HRTF are still eligible to be fiscally-constrained with traditional LRTP funding sources. The next major task for the 2045 LRTP is to develop the fiscally-constrained list of projects.

No action item for this agenda item.

**8. 2045 LRTP: Fiscal Constraint Update**

Ms. Stith briefed the LRTP Subcommittee on this agenda item, summarizing the remaining actions needing to be completed prior to the June 2021 HRTPO Board adoption deadline for the 2045 LRTP. TTAC and HRTPO Board approvals of the Draft Project Prioritization Scores are anticipated in January 2021. These scores are an essential component in developing the next major milestone: the fiscally-constrained list of projects for the 2045 LRTP.

In addition to the prioritization scores, the long-range revenue forecast from VDOT and HRTAC are needed. Ms. Stith explained that the transportation revenue forecast from VDOT was anticipated to be received by December 16, 2020; however, as of the LRTP Subcommittee meeting, the revenue forecast had not been received. Ms. Stith further explained that in order to keep the 2045 LRTP on schedule, HRTPO staff intended to develop draft funding scenarios to present to the LRTP Subcommittee and TTAC by the January 6, 2021 TTAC meeting; however, with the delay in receiving the long-range revenue forecasts, this was no longer an option. Ms. Stith informed the LRTP Subcommittee members that although HRTPO staff is still working hard to meet the June 2021 LRTP adoption deadline, there are ongoing discussions with FHWA regarding possible options/consequences if that deadline cannot be met.

**9. For Your Information**

None.

**10. Old/New Business**

No old or new business.

**11. Next Meeting**

The next LRTP Subcommittee meeting is dependent on receipt of the long-range transportation revenue forecast and subsequent development of draft funding scenarios.

**ADJOURNMENT 2:25 PM**