

### C. FY 2022 HRTPO Budget Amendment

The current FY 2022 HRPDC/HRTPO Budget was approved on May 20, 2021. Subsequently, the HRPDC/HRTPO received new awards and adjustments to existing awards. This agenda note summarizes the changes to the approved budget through December 31, 2021.

The previously approved budget totaled **\$16,448,873**. This budget amendment results in an increase of **\$3,355,980**, bringing the total Operating and Pass-Through budget to **\$19,804,853**. The additional **\$3,355,980** is the result of the following changes:

\$	+	205,000	New federal awards received from the Department of Homeland Security (\$197,500 of which will <u>pass-through</u> to consultants).
	+	3,000,000	New state award received from the Virginia Department of Housing (These funds have not been determined at this time, but the majority will be <u>pass-through</u> for several Housing Development programs).
	+	11,276	FY 2021 funds carried forward for the HRTPO.
	+	25,368	HRPDC deferred revenue carried forward from previous years. All of which will <u>pass-through</u> to existing consultant contracts.
	+	114,336	Various adjustments to previous awards; this increase mainly affected <u>pass-through</u> expenditures.
\$		<b>3,355,980</b>	<b>FY 2022 Budget Increase</b>

Attachment 17C

#### RECOMMENDED ACTION:

Approve the FY 2022 Budget Amendment.

**HAMPTON ROADS PLANNING DISTRICT COMMISSION**  
**HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION**  
**FY2022 SUMMARY DECEMBER 2021 BUDGET AMENDMENT**

**REVENUES**

Local Contributions Member Dues (Note 1)  
 Local Program Contributions  
 Other Local Projects  
 Miscellaneous/Other  
 HRMFFA  
 SNA  
 HRTAC  
 HRTAC - HRCS  
 Federal & State Grants:  
     Transportation (Fed & State)  
     Planning District - Federal  
     Planning District - State  
     Planning District - State Allocation DHCD (Note 2)

	TOTAL APPROVED BUDGET	Current 12/31/2021 AMEND	FY2022 PROPOSED AMENDED BUDGET				
			TOTAL BUDGET	TPO PASS-THRU	PDC PASS-THRU	TPO OPER BUDGET	PDC OPER BUDGET
Local Contributions Member Dues (Note 1)	1,469,744	7,991	1,477,735			391,383	1,086,352
Local Program Contributions	995,691	188	995,879				995,879
Other Local Projects	20,000		20,000				20,000
Miscellaneous/Other	15,200	0	15,200				15,200
HRMFFA	25,000		25,000				25,000
SNA	32,000		32,000				32,000
HRTAC	261,900		261,900			261,900	
HRTAC - HRCS	155,170		155,170			155,170	
Federal & State Grants:	4,225,128	(6,733)	4,218,395	0	0	3,449,940	768,455
Transportation (Fed & State)	3,439,792	10,148	3,449,940			3,449,940	
Planning District - Federal	567,953	(36,881)	531,072				531,072
Planning District - State	51,440	20,000	71,440				71,440
Planning District - State Allocation DHCD (Note 2)	165,943	0	165,943				165,943
<b>TOTAL OPERATING REVENUE</b>	<b>7,199,833</b>	<b>1,446</b>	<b>7,201,279</b>	<b>0</b>	<b>0</b>	<b>4,258,393</b>	<b>2,942,886</b>
Deferred	175,276	5,616	180,892				180,892
Pass-Thru Revenues	9,073,764	3,348,918	12,422,682	3,525,612	8,897,070		
<b>TOTAL REVENUE FOR FISCAL YEAR</b>	<b>16,448,873</b>	<b>3,355,980</b>	<b>19,804,853</b>	<b>3,525,612</b>	<b>8,897,070</b>	<b>4,258,393</b>	<b>3,123,778</b>

**EXPENDITURES**

Personnel (Note 3)  
 Standard Contracts (Note 4)  
 Special Contracts (Note 5)  
 Expenditures Schedules Operation (Note 6)  
**TOTAL OPERATING EXPENDITURES**  
 Pass-Thru Expenditures  
 Deferred Contingencies (Note 7)  
**TOTAL EXPENDITURES FOR FISCAL YEAR**

Personnel (Note 3)	5,158,295		5,158,295			2,608,281	2,550,014
Standard Contracts (Note 4)	128,143		128,143			60,916	67,227
Special Contracts (Note 5)	216,531	0	216,531		0	115,692	100,839
Expenditures Schedules Operation (Note 6)	554,174	53,125	607,299			330,085	277,214
<b>TOTAL OPERATING EXPENDITURES</b>	<b>6,057,143</b>	<b>53,125</b>	<b>6,110,268</b>	<b>0</b>	<b>0</b>	<b>3,114,974</b>	<b>2,995,294</b>
Pass-Thru Expenditures	9,073,764	3,348,918	12,422,682	3,525,612	8,897,070		
Deferred Contingencies (Note 7)	1,317,966	(46,063)	1,271,903			1,143,419	128,484
<b>TOTAL EXPENDITURES FOR FISCAL YEAR</b>	<b>16,448,873</b>	<b>3,355,980</b>	<b>19,804,853</b>	<b>3,525,612</b>	<b>8,897,070</b>	<b>4,258,393</b>	<b>3,123,778</b>

**Note 1:** Local Member Contributions were reduced by \$0.02 in FY2013 to \$0.80 per capita. Increase to \$.085 in FY22

**Note 2:** State Allocation grant has been reduced from a high of \$366,628 in FY2001 to \$151,943. Increase to \$165,943 in FY22

**Note 3:** Funding for 46 Full-Time positions.

**Note 4:** Standard Contracts include: Space, Insurance, Equipment Rental, Maintenance & Repairs, Legal, & Audit.

**Note 5:** Special Contracts include Internet/Web hosting, design, and maintenance; recycling; public involvement.

**Note 6:** Schedules: Includes hospitality for mtgs, consumables, equip, copy costs, telephone, memberships, travel.

**Note 7:** Contingencies consist of those revenues received in current fiscal year that it is anticipated won't be spent until a future fiscal year.