

## **ITEM #17: APPROVAL OF CONSENT ITEMS**

### **A. MINUTES**

Minutes from the November 15, 2018 HRTPO Board meeting are attached.

Attachment 17-A

#### **RECOMMENDED ACTION:**

Approve the minutes.

### **B. HRTPO FINANCIAL STATEMENT**

The Statement of Revenues and Expenditures for the activities of November 2018 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 17-B

#### **RECOMMENDED ACTION:**

Accept the HRTPO Financial Statement.

### **C. FY 2019 BUDGET AMENDMENT**

The current FY2019 Budget was approved on May 17, 2018. Subsequently, the HRTPO received additional funding for the 5303 program, and carryover funds for the HRT Pass-through program. This item summarizes the changes to the approved budget through December 31, 2018.

The previously approved HRTPO budget totaled \$6,433,165. This request adds an additional \$119,138 in new funding plus \$11,277 in matching funds, bringing the total HRTPO Operating and Pass-Through budget to \$6,563,579. This additional funding is from the Federal Highway Administration for the 5303 Program and carryover from the HRT Pass-through program.

New award expenditures have changed budgeted operating costs, including personnel and contingencies.

Attachment 17-C

#### **RECOMMENDED ACTION:**

Approve the FY 2019 Budget Amendment.

## **Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of November 15, 2018**

The Hampton Roads TPO Board Meeting was called to order at 10:31 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

### **HRTPO Voting Members in Attendance:**

Thomas Shepperd, Jr. Chair (YK)  
Rick West (CH)  
Barry Cheatham (FR)\*  
Donnie Tuck (HA)  
Joel Acree (IW)  
Michael Hipple (JC)  
Kenneth Alexander (NO)  
McKinley Price (NN)  
John Rowe (PO)  
Herbert Green (Alternate, PQ)

Barry Porter (SH)  
Linda Johnson (SU)  
Louis Jones (VB)  
Paul Freiling (WM)  
Christopher Hall (VDOT)  
Delegate David Yancey (GA)  
Delegate Chris Stolle (GA)  
William Harrell (HRT)  
Cathie Vick (VPA)  
Zach Trogdon (WATA)

### **HRTPO Nonvoting Members in Attendance:**

James Baker (CH)  
Clarence Monday (FR)  
J. Brent Fedors (GL)  
Randy Keaton (IW)  
Scott Stevens (JC)  
Cynthia Rohlf (NN)  
Doug Smith (NO)  
Randy Wheeler (PQ)  
Michael W. Johnson (SH)

Patrick Roberts (SU)  
Dave Hansen (VB)  
Neil Morgan (YK)  
John Malbon (CTB)\*  
Steve Johnsen (CTB)  
Shep Miller (CTB)  
COL Ed Vedder (Langley-Eustis)  
CAPT Michael Moore (U.S. Navy)  
LCDR Pete Francisco (U.S. Coast Guard)

### **HRTPO Executive Director:**

Robert A. Crum, Jr.

### **Other Participants:**

Morteza Farajian (Deputy Secretary of  
Transportation)  
Robert Dyer (VB)

Ella Ward (Alternate CH)  
Brian DeProfio (HA)

### **HRTPO Voting Members Absent:**

Phillip Bazzani (GL)  
Jennifer Mitchell (DRPT)

Senator Locke  
Senator Wagner

**HRTPO Nonvoting Members Absent:**

Mary Bunting (HA)  
Lydia Pettis Patton (PO)  
Terry Danaher (CTAC)  
Jeffrey Breeden (FAA)  
Jessie Yung (FHWA)

Terry Garcia Crews (FTA)  
Art Moye (FTAC)  
Robert Bowen (ORF)  
Michael Giardino (PHF)

**HRTPO Staff:**

Sam Belfield  
Rob Case  
Shirley Core  
Rob Cofield  
Andrea Gayer  
Kathlene Grauberger

Mike Kimbrel  
John Mihaly  
Kendall Miller  
Keith Nichols  
Joe Paulus  
Dale Stith

\* Denotes late arrival or early departure

**Others Recorded Attending:**

Dave Jenkins, Brian Stilley, Bridjette Parker (NN); Angel Deem, Angel Aymond, Dawn Odom, Eric Stringfield, Scott Smizik (VDOT); Leroy Bennet (SU); Amy Inman, Morgan Whayland (NO); Karen McPherson (McPherson Consulting); Barbara Nelson, (Port of VA); Rhonda Murray (Navy Region Mid-Atlantic); Jim Long (RK&K); Mark Geduldig-Yatrofsky (weareatlatntishr.us); Bob Baldwin, Sherri Neil (PO); Doug Wilson (ERC); Mike Snare (HNTB); Randolph Cook (SH); Ken Kostecki (US Coast Guard); Brandon McAdams, Tyson Rosser (VHB); Jeff Sylvia (PQ); Sanford Wanner (SY); Brian Solis (VB); Keith Cannady, Sheila Wilson, Greg Grootendorst, Kelli Arledge, Whitney Katchmark, Matt Smith, Sharon Lawrence, Mike Long, Joe Turner, Chris Vaigneur (HRPDC Staff).

**Approval of Agenda**

Chair Shepperd asked for any additions or deletions to the agenda. Hearing none, Mr. Hipple Moved to approve the agenda; seconded by Mr. Jones. The Motion Carried.

**Executive Director Report**

Mr. Robert Crum, HRTPO Executive Director, provided a summary of current work activities with a particular note of the following:

- HRTPO staff continues to support and work with Hampton Roads Transit (HRT) on its Strategic Planning Initiative, which officially had its kickoff at the Slover Library during the Governor's Transportation Conference in Norfolk on November 1, 2018.
- He participated in a panel conversation with Transportation Secretary Shannon Valentine regarding Connecting Transportation and Economic Development. The

panel included a discussion on how to leverage the region's transportation investments.

Chair Shepperd introduced Virginia Beach Mayor Elect, Robert Dyer and Mr. Sheppard Miller, Commonwealth Transportation Board (CTB) At-Large Urban Member. He also introduced Mr. Morteza Farajian, Interim Deputy Secretary of Transportation.

## **Workshop Agenda**

### **Commonwealth Transportation Board Member Comments and Updates**

Mr. John Malbon stated the Commonwealth Transportation Board (CTB) met during the Governor's Transportation Conference in Norfolk on October 29-30. He reported that the CTB fully funded the Laskin Road Widening project in Virginia Beach, which began over 20 years ago.

Mr. Stephen Johnsen had no comments.

Mr. Sheppard Miller had no comments.

### **Virginia Department of Transportation**

Mr. Christopher Hall reported that the November 2018 HRTAC Program Development Monthly Executive Report was included at the table as a handout. He stated that work is underway on both Segments II and III of the I-64 Peninsula Widening project, including lane paving and sound wall construction on Segment II which is scheduled for completion in Spring 2019, and barrier placement along I-64 westbound for Segment III. He noted that the second phase of VDOT's sound study was complete with VDOT receiving authorization to add another 5,000 feet of sound wall on the westbound side of I-64 and over 4,000 feet on the eastbound side. He also noted that the additional sound wall construction is all within budget. Sound wall and signage is almost complete, along with approximately 50% of bridge deck construction on the two main bridges for the I-64/I-264 Interchange Improvements Phase I project, with construction underway on the Newtown Road bridge east approach infrastructure on Phase II. Finally, the I-64 Southside Widening and High Rise Bridge – Phase I project is advancing with the contractor waiting on the release of the joint permit through the Coast Guard in order to begin pile driving in the river.

### **Virginia Department of Rail and Public Transportation**

There was no representative in attendance from DRPT.

## **Virginia Port Authority Update**

Ms. Cathie Vick reported that the two projects at the main container facilities at the Virginia International Gateway Facility in Portsmouth are moving forward. She stated that VPA has all but two of the new rail-mounted gantry crane stacks online. Both the new gate complex and wharf are now completed. She noted that there are four new ship-to-shore cranes to be delivered to the Port the first week of January. At Norfolk International Terminals (NIT), the first six new rail-mounted gantry crane stacks are online and dredging has taken place which now allows the Port to handle three of the ultra-large container vessels. In Newport News, VPA has completed pavement rehabilitation in order to accommodate roll-on/roll-off business with Nissan. VPA is working closely with the Army to service the military overseas with equipment and refrigerated cargo. She stated that the barge service volume between Hampton Roads and Richmond increased 49% in the first quarter which removed 3,000 trucks from the interstate. With such demand for the barge service, VPA has ordered another barge which will increase service to daily trips to Richmond.

## **HRT and WATA Updates**

Mr. William Harrell stated that HRT is working closely with the HRTPO in its strategic planning initiative which had its official kickoff on November 1 at the Slover Library in Norfolk. He indicated that a handout was at the table regarding the Transit Transformation Project which is expected to be completed by winter 2019. He noted that the results from this project will be brought to the HRTPO Board next year.

Mr. Zach Trogdon reported WATA will procure an automatic passenger counting system in order to compile data by which to better serve the community. He noted that it will be valuable information since the new transit reforms will be more data driven.

## **Community Transportation Advisory Committee (CTAC) Update**

There was no representative in attendance from CTAC.

## **Military Liaisons Comments and Updates**

Colonel Ed Vedder, representing Joint Langley-Eustis, had no comments.

Captain Michael Moore, representing the U.S. Navy, had no comments.

LCDR Pete Francisco, representing the U.S. Coast Guard, stated the Coast Guard appreciated the opportunity to participate in the development process of the Hampton Roads Bridge-Tunnel project, the Port dredging project allowing for the passage of ultra-large container vessels, and the I-64 Southside Widening and High-Rise Bridge project.

## 2018 Audited Financial Statements

Mr. Michael Garber, Partner, PBMares, briefed the Board on the annual audit of the financial statements of the Hampton Roads Transportation Planning Organization (HRTPO) and the Hampton Roads Planning District Commission (HRPDC). He stated that there were no material weaknesses or deficiencies identified in any of the internal controls or processes of the financial activity, and all information was free of any material misstatements. The audited financial statements, along with supplemental management letters, and the auditor's opinion report, based on census data reported to the Virginia Retirement System (VRS), have been posted on both websites.

Mr. Michael Hipple, Joint HRPDC and HRTPO Personnel and Budget (P&B) Committee member, stated that the P&B Committee recommends acceptance of the 2018 Audited Financial Statements.

This item was included in the meeting agenda for approval under Item #19-B.

*\*Mr. Malbon departs*

## **I-64 Hampton Roads Bridge-Tunnel (HRBT) Expansion Project and I-64 High Occupancy Toll (HOT) Regional Express Lanes Concept: Status Report**

Mr. Robert Crum, HRTPO Executive Director, and Mr. Mike Kimbrel, HRTPO Deputy Executive Director, provided a status report to the HRTPO Board on the developments regarding the I-64 Hampton Roads Bridge-Tunnel (HRBT) Expansion Project and I-64 High Occupancy Toll Regional Express Lanes Concept, which included the following:

- **Operational Analysis** – Mr. Crum announced VDOT has officially launched a complete analysis of the proposed Regional Express Lanes Network which when complete, will provide key information to HRTPO Board members regarding the length of the network, traffic flow, and operational issues. He also reported a meeting was held on November 9, 2018 between VDOT, HRTPO and HRTAC staff to begin to develop the scope of the operational analysis. Mr. Hall, VDOT, added the study will provide efficiencies between general purpose lanes and the HOT system, as well as key access and transition points. He noted VDOT will brief the HRTPO Board in the spring of 2019. Mr. Kimbrel, reported stakeholders currently hold monthly meetings and the anticipated timeline for the Operational Analysis report is April 2019.
- **Rehabilitation of Existing HRBT Trestles** – Deliberations are ongoing between HRTPO, HRTAC, and VDOT staff, along with members of the Virginia General Assembly, to provide a proposal regarding financing of the trestles at the December 13th HRTAC meeting.
- **Transportation Improvement Program (TIP) Amendment for Project** – In order to allocate funds to the HRBT project, the HRTPO Board must approve a TIP amendment for the project. Before a TIP amendment can be approved, an

agreement on the rehabilitation of the trestles and approval of an update to HRTAC's financial plan must occur.

- **Special HRTPO Meeting with HRTAC** – HRTPO and HRTAC Staff recommend convening a joint meeting on December 13th to resolve the pending matters. After discussion, the HRTPO Board unanimously agreed to convene a joint HRTAC/HRTPO meeting on December 13, 2018 to discuss the above matters.

### **Route 460/58/13 Connector Study: Update**

Ms. Angel Deem, VDOT State Environmental Division Director, briefed the HRTPO Board on the status of the Route 460/58/13 Connector Study. The HRTPO Board approved the Route 460/58/13 Connector as a regional priority for preliminary engineering and study in October 2013. The HRTPO 2040 Long Range Transportation Plan (LRTP) included \$5 million in funding from HRTAC to study an eight-lane option capacity increase on Route 460/58/13 between Bowers Hill and the Suffolk Northern Bypass. The study was initiated by VDOT in June 2017. Results from the traffic analysis component of the study have determined that the existing facility accommodates travel demand in the year 2040, so no increase in capacity is needed. Since the study corridor does not exhibit significant congestion issues through 2040, VDOT staff has recommended halting the study and returning remaining Hampton Roads Transportation Fund (HRTF) monies to HRTAC.

This item was included in the meeting agenda for approval under Item #19-M.

*\*Mr. Cheatham arrives*

### **2019 Regional Legislative Agenda**

Mr. Robert Crum, HRTPO Executive Director, reported that the 2019 Legislative Agenda has been drafted for HRTPO Board consideration and submission to the Hampton Roads Caucus of the General Assembly and the Hampton Roads Congressional Delegation. The 2019 Virginia General Assembly Session convenes January 9, 2019.

The following HRTPO priorities will be included in the 2019 Legislative Agenda:

- Pursue federal and state funding for the \$3.66 billion I-64 Hampton Roads Bridge-Tunnel Expansion Project. The HRBT is critical infrastructure in support of the Port, military and tourism. The HRTPO believes the State and Federal governments should be active funding partners for this project.
- Promote high-speed passenger rail service between Hampton Roads and Richmond, including the completion of a TIER II Environmental Impact Statement (EIS) for the Southside and Peninsula corridors. The Tier II Environmental Impact Statement (EIS) needs to be completed by DRPT. The cost for this study is estimated at \$24 million. This study must advance in order for Hampton Roads to compete for federal funds.

- Pursue federal and state funding for the widening of I-64 between Hampton Roads and Richmond from Exit 205 (Bottoms Bridge) to Exit 234 (Route 199 – Lightfoot) The HRTPO supports improvements to the I-64 corridor between Hampton Roads and Richmond to ensure connection to the I-95 corridor and urban crescent. Improvements are currently being made between I-295 and Bottoms Bridge leaving a twenty-five mile gap of two-lane highway. The HRTPO supports improvements to this corridor and believes the project should be prioritized for funding after completion of the HRBT to ensure no funding is pulled from the HRBT project.
- The HRTPO recommends increased funding for the Virginia SMART SCALE Program. With the HRBT project requiring over \$3 billion and the current SMART SCALE funding available totaling \$900 million statewide, the current program needs more funding to ensure the Commonwealth’s priority transportation needs are addressed.

This item was included in the meeting agenda for approval under Item #19-L.

### **State of Transportation 2018 Update**

Due to time constraints, this presentation was deferred.

This item was included in the meeting agenda for approval under Item #19-K.

### **Meeting Agenda**

#### **Public Comment Period**

Mr. Mark Gedulig-Yatrofsky from Portsmouth discussed the implications of sea level rise on the I-64 HRBT Expansion project.

*A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.*

#### **Submitted Public Comments**

Chair Shepperd reported there were no submitted public comments in the Agenda packet.

#### **Consent Agenda**

The Consent Agenda is as follows:

##### Approval of Consent Items

- Minutes
- 2018 Audited Financial Statements
- 2018 CMAQ/RSTP Project Selection Process: Recommended Projects & Allocations
- FY 2018-2021 TIP Amendment Request: UPC 112317  
Elbow Road Phase 2-C in Virginia Beach



- E. FY 2018-2021 TIP Amendment Request: UPC 111982  
I-64 Southside Widening and High-Rise Bridge Phase 1 GARVEE Debt Service
- F. FY 2018-2021 TIP Amendment Request: UPC 107340  
N. King Street Improvements in Hampton
- G. FY 2018-2021 TIP Amendment Request: UPC 113988  
Coliseum Drive Extension Study – Segment B in Hampton
- H. FY 2018-2021 TIP Amendment Request: UPC 102951  
Main Street Pedestrian Improvements in Isle of Wight County
- I. FY 2018-2021 TIP Amendment Request: UPC 102980  
Pocahontas Trail Multimodal Corridor in James City County
- J. FY 2018-2021 TIP Amendment Request: UPC 16314  
Penniman Road/Government Road Roadway Improvements in York County
- K. State of Transportation 2018 Final Report
- L. HRTPO Resolution – 2019 Regional Legislative Agenda
- M. Route 460/58/13 Connector Study

Mr. Hipple Moved to approve the Consent Agenda; seconded by Mayor Johnson. The Motion Carried.

### **HRTPO Board Three-Month Tentative Schedule**

Chair Shepperd outlined the HRTPO Board three-month tentative schedule in the Agenda packet.

### **Minutes of HRTPO Advisory Committee Meetings**

Chair Shepperd noted there were summary minutes from the HRTPO Advisory Committee meetings included in the Agenda packet.

### **For Your Information**

Chair Shepperd highlighted the items in the For Your Information section of the Agenda packet.

### **Old/New Business**

There was no Old/New Business

### **Adjournment**

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 12:03 p.m.

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Thomas G. Shepperd, Jr.

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Robert A. Crum, Jr.

Chair

Executive Director/Secretary