

## **ITEM #18: APPROVAL OF CONSENT ITEMS**

### **A. MINUTES**

Minutes from the November 21, 2019 HRTPO/HRTAC Concurrent meeting are attached.

Attachment 18-A

#### **RECOMMENDED ACTION:**

Approve the minutes.

### **B. HRTPO FINANCIAL STATEMENT**

The Statement of Revenues and Expenditures for the activities of November 2019 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 18-B

#### **RECOMMENDED ACTION:**

Accept the HRTPO Financial Statement.

**FISCAL YEAR 2020**  
**11/30/19**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**42% OF FISCAL YEAR COMPLETE**

<b>REVENUES</b>	<b>Budget</b>	<b>Previous Previous YTD</b>	<b>Current Current Month</b>	<b>YTD</b>	<b>% Received % Received /Expended</b>
VDOT-PL SEC 112	\$ 2,961,330	\$ -	\$ 519,994	\$ 519,994	18%
HRTAC	114,000	-	32,301	32,301	28%
HRTAC - SEIS Feasibility Study	1,684,000	-	98,492	98,492	6%
VDRPT 5303/ Pass Through	783,045	-	42,857	42,857	5%
SP&R	72,500	-	19,163	19,163	26%
<b>Total Revenue</b>	<b><u>5,614,875</u></b>	<b><u>-</u></b>	<b><u>712,807</u></b>	<b><u>712,807</u></b>	<b>13%</b>
<b>EXPENDITURES</b>					
PERSONNEL	\$ 2,769,367	\$ 608,175	\$ 149,769	\$ 757,944	27%
STANDARD CONTRACTS	10,000	4,323	-	4,323	43%
SPECIAL CONTRACTS/PASS THROUGH	2,635,554	149,953	155,872	305,825	12%
OFFICE SERVICES	199,954	68,659	8,643	77,301	39%
INDIRECT COSTS	-	248,304	61,147	309,452	0%
<b>Total Expenses</b>	<b><u>5,614,875</u></b>	<b><u>1,079,414</u></b>	<b><u>375,431</u></b>	<b><u>1,454,844</u></b>	<b>26%</b>
<b>TOTALS</b>	<b><u>\$ -</u></b>	<b><u>\$ (1,079,414)</u></b>	<b><u>\$ 337,377</u></b>	<b><u>\$ (742,037)</u></b>	<b>*</b>

\* HRTPO grants operate on a quarterly reimbursement basis; as such the total YTD does not reflect the commission's current financial position.