

January 8, 2021

**Memorandum #2021-04**

**TO: Regional Transit Advisory Panel (RTAP) Members**

**BY: Robert A. Crum, Jr., Executive Director**

**RE: Regional Transit Advisory Panel (RTAP) Meeting - January 15, 2021**

The second meeting of the Regional Transit Advisory Panel (RTAP) has been scheduled for **Friday, January 15, 2021, Noon - 2:00 PM**. The agenda is attached.

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the panel members, staff, and the general public, the RTAP meeting will be held electronically.

Members of the public are invited to address the Regional Transit Advisory Panel (RTAP). Due to the COVID-19 crisis, interested persons may submit comments in advance of the meeting by email to [kmiller@hrtpo.org](mailto:kmiller@hrtpo.org) or phone (757) 366-4370. Each oral comment is limited to three minutes. All comments received 48 hours before the meeting will be provided to the RTAP members and included in the official record.

Additionally, the meeting will be live-streamed and available for viewing on the [Regional Connection YouTube channel](#).

We look forward to working with each of you on this important regional initiative!

/cm

Attachments

**Hampton Roads  
Transportation Planning Organization**

**Regional Transit  
Advisory Panel  
(RTAP)**

**Friday, January 15, 2020  
Noon – 2:00 PM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the panel members, staff, and the general public, the RTAP meeting will be held electronically.

**I. Call to Order and Welcome – Bob Crum, HRTPO/HRPDC Executive Director**

**II. Roll Call of RTAP Membership**

**III. Review of November 18 RTAP Meeting**

Bob Crum, HRTPO/HRPDC Executive Director, will summarize the discussion that occurred during the first RTAP meeting held on November 18, 2020.

**IV. Background Information on Transit in Hampton Roads**

The purpose of the Regional Transit Advisory Panel, as outlined in the Code of Virginia, is to provide ongoing advice to the regional planning process on the long-term vision for a multimodal regional public transit network in Hampton Roads.

To ensure that the RTAP membership has adequate background information to address this assignment, background information is being provided on transit systems within the Hampton Roads region. At the November RTAP meeting, William Harrell provided the RTAP membership background information on HRT's strategic planning effort and the vision for an interconnected regional transit backbone network for the Hampton Roads region. At Friday's meeting, LJ Hansen (Suffolk Transit) and Zach Trogdon Williamsburg Area Transit Authority (WATA) will discuss plans and opportunities for these transit systems.

Following each presentation, the RTAP membership will be provided an opportunity to discuss and ask questions on the information presented.

**V. Next Steps for the Regional Transit Advisory Panel**

Bob Crum, HRTPO/HRPDC Executive Director, will provide a presentation regarding next steps for the RTAP. This presentation will include a proposed organizational

framework and strategy for the RTAP to form recommendations related to a vision for a multimodal transit network in the Hampton Roads “757” region.

The RTAP membership will be asked to discuss and provide comments on this proposal.

**VI. Other Business**

This section of the agenda provides an opportunity for RTAP members and partners to provide comments and/or reports on regional transit items.

**VII. Next Meeting**

**VIII. Adjourn**