

AGENDA ITEM #10: FOR YOUR INFORMATION

A. REGIONAL CONNECTOR STUDY JOINT STEERING (POLICY) AND WORKING GROUP MINUTES

The minutes from the October 8, 2020 meeting of the Regional Connector Study (RCS) Joint Steering (Policy) and Working Group are attached.

Attachment 10-A

B. LONG-RANGE TRANSPORTATION PLAN SUBCOMMITTEE MINUTES

The minutes from the November 4, 2020 meeting of the Long-Range Transportation Plan (LRTP) Subcommittee are attached.

Attachment 10-B

C. HRTAC PROGRAM DEVELOPMENT MONTHLY EXECUTIVE REPORT

VDOT provides monthly reports to the Hampton Roads Transportation Accountability Commission (HRTAC) staff on the status of the Regional Priority Projects. The report for December 2020 is attached.

Attachment 10-C

Summary Minutes
HRTPO Long-Range Transportation Plan Subcommittee
Meeting of November 4, 2020

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

1. Call to Order

The meeting was called to order by the Chair at 11:11 a.m.

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of LRTP members, staff, and the general public, today's meeting is being held electronically via Webex. These electronic meetings are required to complete essential business on behalf of the region.

Per the requirements of the Code of Virginia, the agenda and all supporting documentation were posted on the HRTPO website for public review, and electronic copies of this information were provided to LRTP members and other interested parties.

A recording is being made of today's meeting and will be posted on the HRTPO website. In addition, the general public was provided an opportunity to provide comments on today's meeting agenda via two options:

1. Members of the public were invited to submit comments to the LRTP Subcommittee via email.
2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Commission.

Members of the public were also invited to call in via a dedicated phone line to listen to the meeting live.

Attendance was recorded by jurisdictional/agency roll call and the following were in attendance:

Members in Attendance:

Troy Eisenberger (CH)	Jason Souders (SU)
Tracey Jones-Schoenfeld (CH)	Katie Shannon (VB)
Carol Rizzio (GL)	Carolyn Murphy (WB)
Lynne Keenan (HM)	Timothy Cross (YK)
Jamie Oliver (IW)	Eric Stringfield (VDOT)
Paul Holt (JCC)	Todd Halacy (VDOT)
Bryan Stilley (Chair, NN)	Christopher Voigt (VDOT)
Angela Hopkins (NN)	Barbara Nelson (VPA)
Deborah Mangiaracina (NO)	Sam Sink (HRT)
Carl Jackson (PO)	Josh Moore (WATA)
Robert Lewis (SU)	

Others Recorded Attending:

Ben Camras (CH)	Ray Hunt (VDOT)
Angela Rico (NN)	Karen McPherson (McPherson Consulting)
Cole Fisher (VB)	

HRTPO/HRPDC Staff:

Dale Stith
Theresa Brooks
Steve Lambert
Keith Nichols

Sam Belfield
Kathlene Grauberger
Jeff Raliski
Bishoy Kelleny

2. Public Comment Period

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons could submit comments to the LRTP Subcommittee in advance of the electronic meeting by 3:00 p.m. November 3, 2020. There were no public comments submitted in advance of the meeting.

3. Submitted Public Comments

There are no submitted written public comments.

4. Approval of Agenda

Chair Stilley asked LRTP members for any objections to the agenda as written. Hearing none, Ms. Carolyn Murphy Moved to approve the agenda as written; seconded by Ms. Jamie Oliver. The Motion Carried via Affirmation.

5. Approval of July 1, 2020 Minutes

Chair Stilley reported that the LRTP Summary Minutes from the July 1, 2020 meeting were included in the November 4, 2020 LRTP Subcommittee Agenda. Chair Stilley asked for any additions or corrections to the Minutes. Hearing none, Mr. Tim Cross Moved to approve the Minutes as written; seconded by Ms. Carol Rizzio. The Motion Carried via Affirmation.

6. 2045 LRTP: Regional Priority Project Selection Guidelines - Update

Ms. Dale Stith briefed the LRTP Subcommittee on this agenda item, summarizing the Regional Priority Project (RPP) Selection Guidelines for the 2045 Long-Range Transportation Plan that were approved at the July 1, 2020 LRTP Subcommittee Meeting. As part of this item, Ms. Stith provided a status update on the "Round 1" Regional Priority Projects. Additionally, she informed the LRTP Subcommittee members that the Hampton Roads Transportation Accountability Commission's Six Year Funding Plan would need to be accounted for during the fiscal-constraining of the 2045 LRTP. As part of this item, Ms. Stith presented HRTPO Staff recommendations modifying the RPP Selection Guidelines. The recommended modifications up for group discussion included:

- Increase project cost threshold from \$100 Million to \$150 or \$200 Million, with a caveat that phases/segments of larger projects will use the total cost estimate for the entire project
- Include a "Major" facility (e.g. limited access) screen for RPP/HRTAC funded candidate projects

Following a group discussion, the LRTP Subcommittee decided to hold off on making any recommended actions for this item at this meeting.

7. 2045 LRTP: Fiscal-Constraint Update

Ms. Stith briefed the LRTP Subcommittee on this agenda item, summarizing fiscal restraint requirements for the 2045 LRTP. Ms. Stith presented the HRTPO Staff recommended 2045 LRTP planning inflation rate of 3%, which is consistent with previous LRTPs and is consistent with VDOT planning. This inflation rate will be used to convert current year cost estimates used in Project Prioritization to Year-of-Expenditure (YOE) needed for fiscal constraint. Additionally, Ms. Stith discussed the remaining timeline and action items that need to be approved by the HRTPO Board by the June 2021 adoption deadline.

Ms. Jamie Oliver Moved to approve the 2045 LRTP planning inflation rate of 3% for Year-of-Expenditure conversion; seconded by Mr. Robert Lewis.

A jurisdictional/agency roll call was taken

Chesapeake:	Benjamin Camras	Yes
Franklin:	Donald Goodwin	Absent
Gloucester:	Carol Rizzio	Yes
Hampton:	Lynne Keenan	Yes
Isle of Wight:	Jamie Oliver	Yes
James City:	Paul Holt	Yes
Newport News:	Bryan Stilley	Yes
Norfolk:	Debbie Mangiaracina	Absent (for vote)
Poquoson:	Dannan O'Connell	Absent
Portsmouth:	Carl Jackson	Yes
Southampton:	Beth Lewis	Absent
Suffolk:	Robert Lewis	Yes
Virginia Beach:	Katie Shannon	Yes
Williamsburg:	Carolyn Murphy	Yes
York:	Tim Cross	Yes
DRPT:	Grant Sparks	Absent
HRT:	Sam Sink	Yes
VDOT:	Eric Stringfield	Yes
VPA:	Barbara Nelson	Yes
WATA:	Josh Moore	Yes

Regarding the Motion on the floor, The Motion Carried.

8. 2045 LRTP Candidate Projects: Draft Project Prioritization Scores

Ms. Stith briefed the LRTP Subcommittee on this agenda item, providing background information on the LRTP project evaluation process, which includes scenario planning. As part of this item, Ms. Stith informed the LRTP Subcommittee that the review period of the draft prioritization scores are to occur in phases throughout November and December. Ms. Stith presented the Economic Vitality measures and the Draft Economic Vitality prioritization scores of Transit and Active Transportation candidate projects. Ms. Stith informed the LRTP Subcommittee that the Draft Economic Vitality prioritization scores of the Roadway candidate projects would be shared later once HRTPO Staff completes an additional review of travel demand model outputs. HRTPO Staff will send spreadsheets summarizing the Draft Economic Vitality inputs and scores and a description of calculations to the LRTP Subcommittee following the meeting. Ms. Stith made the request for the LRTP Subcommittee to review the Draft Economic Vitality inputs and scores and provide comments to Theresa Brooks by November 11, 2020.

As part of this item, Ms. Stith inquired from the group if their preference was for HRTPO Staff to share the remaining draft prioritization scores through virtual meetings or if email will suffice. Following a brief group discussion, the LRTP Subcommittee recommended for HRTPO Staff to communicate the remaining draft prioritization scores via email.

9. For Your Information

Challenges and Strategies report approved at October 14, 2020 HRTPO Boarding meeting.

10. Old/New Business

No old or new business.

11. Next Meeting

Additional LRTP Subcommittee meetings will be held as needed in November.

ADJOURNMENT 12:04 p.m.