

**Hampton Roads Transportation Accountability Commission (HRTAC)
October 17, 2014 Bylaws Committee Meeting
Summary Minutes**

The Hampton Roads Transportation Accountability Commission (HRTAC) Bylaws Committee Meeting was called to order at 1:00 PM in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTAC Voting Members in Attendance:

Paul D. Fraim, Chair
Clyde Haulman
Delegate S. Chris Jones
Mary Jones
Linda T. Johnson

HRTPO Interim Executive Director:

Camelia Ravanbakht

Other Participants:

Tom Inghima

* Late Arrival or Early Departure

Others Recorded Attending:

Donna Sayegh (Citizen); Marcus Jones, Jeffrey Raliski (NO); Scott Forehand, Hannah Glynn, Don Quisenberry, (eScribeSolutions); Reid Greenmun (Hampton Roads Tea Party, VBTA); Deborah Brown (Parsons Brinckerhoff); Robert K. Dean (Tidewater Libertarian Party); Dianna Howard (VBTP, VBTA, TLP); Kathlene Grauberger, Mike Kimbrel, Kendall Miller (HRTPO)

Public Comment Period (limit 5 minutes per individual)

Mr. Reid Greenmun from the Hampton Roads Tea Party addressed the HRTAC Bylaws Committee. Mr. Greenmun discussed bylaws changes proposed by the organizations he represents.

Ms. Dianna Howard was given an opportunity to address the HRTAC Bylaws Committee. She requested that her time be given to Mr. Greenmun to allow him to complete his comments. Chair Fraim agreed.

Mr. Reid Greenmun continued to address the HRTAC Bylaws Committee. He made remarks regarding regionalism, better use of government, and engagement of the local governments in decision making via the incorporation of a directed vote process.

Ms. Donna Sayegh, Portsmouth Citizen, addressed the HRTAC Bylaws Committee regarding increased citizen involvement.

Regular Meeting

Chair Fraim thanked the public for their comments and started moving through the agenda.

Chair Fraim reminded the committee members of his request to the HRTAC members for comments regarding ways to improve the bylaws, and noted that he had received a written comment from the Mayor of Hampton and a written comment from the Mayor of Chesapeake, which were made available to the Bylaws Committee members for review.

Chair Fraim gave suggestions on how to move forward, and commented about some of the changes he would like to see made such as the incorporation of gender neutral verbiage, special meeting notice time, and member term limits.

Mayor Clyde Haulman and Ms. Mary Jones made comments regarding the authority to call a special meeting and the discussion continued to focus on the required notice time to call a special meeting.

Next, a discussion regarding meeting frequency was started by Delegate Chris Jones, and eventually engaged by all Committee members. Frequencies of monthly, twice-monthly, quarterly, and twice-annually were discussed.

The discussion came back to how far in advance a meeting agenda should be delivered to the Commission members. Chair Fraim questioned whether this would be Bylaws Committee business.

Chair Fraim suggested that HRTAC have quarterly meetings with two weeks advance notice of agenda. Delegate Jones went on to comment that if a more urgent need of a meeting was necessary that the Chair could call a meeting.

Mayor Wallace's reference to the creation of a third officer, and Mayor McKinley Price's reference to having two Vice-Chairs were discussed. Locality concerns were discussed and the importance of having localities properly represented. The discussion referenced the HRTPO's Bylaws regarding this subject. It was noted that the HRPDC and HRTPO have worked very well through these issues via the use of informal agreements.

A question was asked of Delegate Jones regarding whether it was his impression that the General Assembly members felt that they should be officers. Delegate Jones responded that he didn't think or believe that to be the case, but that he would poll his contemporaries and report back to Chair Fraim with the results.

Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission Bylaws Committee, the meeting adjourned at 1:26 p.m.