

July 6, 2020

Memorandum #2020-79

TO: Regional Connectors Study (RCS) Working Group

BY: Camelia Ravanbakht, RCS Project Coordinator

RE: Regional Connectors Study Working Group Meeting – July 9, 2020

Attached is the agenda for the **Regional Connectors Study Working Group** meeting scheduled for **Thursday, July 9, 2020 at 9:30 a.m.**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the working group members, staff, and general public, the Regional Connectors Study Working Group meeting will be held electronically.

Members of the public are invited to address the RCS Working Group by submitting comments in advance of the meeting via email to kmiller@hrtpo.org or phone (757) 366-4370. Each comment is limited to three minutes. All comments received by noon on July 8, 2020 will be provided to the RCS Working Group Members and included in the official record.

Members of the public may listen to the RCS Working Group meeting via telephone using audio-only toll-free dial-in 1-866-345-9178.

CR/cm

Attachments

Regional Connectors Study (RCS) Working Group

RCS WG Voting Members:

Earl Sorey (CH)

Jason Mitchell (HA)

Bryan Stilley (NN)

Brian Fowler (NO)

James Wright (PO)

Jason Souders (SU)

Phil Pullen (VB)

RCS WG Nonvoting Members:

Jason Flowers (Army Corps)

George Janek (Army Corps)

Robert Pruhs (Army Corps)

Ivan Rucker (FHWA)

Kevin Page (HRTAC)

Tim Dolan (US Coast Guard)

Gene Leonard (US Coast Guard)

Michael King (US Navy)

Pamela Phillips (VDOT)

Jennifer Salyers (VDOT)

Kit Chope (VPA)

Barbara Nelson (VPA)

RCS WG Other:

Pat Jones (CH)

Amy Inman (NO)

Anne Doyle (NO)

Robert Brown (NO)

Deborah Mangiaracina (NO)

Evandro Santos (NO)

Angela Rico (NN)

Carl Jackson (PO)

Cole Fisher (VB)

Rick Dwyer (HRMFFA)

Lori Sharp (PRRBIZ)

COL Patrick Kinsman (US Army)

Steve Jones (US Navy)

Eric Stringfield (VDOT)

Staff:

Bob Crum (HRTPO)

Mike Kimbrel (HRTPO)

Rob Case (HRTPO)

Kendall Miller (HRTPO)

Keith Nichols (HRTPO)

Dale Stith (HRTPO)

Sharon Lawrence (HRPDC)

Keith Cannady (HRPDC)

Project Coordinator:

Camelia Ravanbakht

Project Consultants:

Craig Eddy

Lorna Parkins



Agenda

Regional Connectors Study

Working Group Meeting

July 9, 2020

9:30 AM

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the working group members, staff, and general public, the Regional Connectors Study Working Group meeting will be held electronically via Webex.

1. **Call to Order**
2. **Welcome and Introductions**
3. **Public Comment Period**

Comments submitted and received by noon on July 8, 2020 will be provided to the Working Group in time for the meeting and included in the official record.

Members of the public are invited to address the RCS Working Group. Due to the COVID-19 crisis, interested persons may submit comments to the RCS Working Group in advance of the meeting by email to kmiller@hrtpo.org or phone (757) 366-4370. Each comment is limited to three minutes.

4. **Minutes (Action Requested)**

Summary Minutes from June 11, 2020 Working Group Meeting – Attachment 4

Recommended Action: For Approval

5. **Regional Connectors Study: Phase 2 Tasks Update - Craig Eddy/Consultant Team, MBI (Action Requested)**
 - Scenario Planning
 - **Travel Demand Model -Final Adjustments and calibrations**

- Website
- Schedule
- Deliverables

During the June 11, 2020 Electronic Meeting, the Consultant Team provided an update of Phase 2 tasks including detailed travel demand model adjustments and calibrations with appropriate screenlines. Since that meeting, the Consultant Team have been diligently working to finalize these model adjustments. The Team will provide a presentation of final travel demand model adjustments recommendations and seek approval from the Working Group members.

Recommended Action: For Approval of Travel Demand Model Adjustments Recommendations

6. Regional Connectors Study: Phase 3 Tasks Update – Craig Eddy/Consultant Team, MBI

- Engagement Plan
- Development of Preliminary Alternatives
- Determination of Candidate Alternatives
- Conduct Scenario Planning
- Schedule
- Deliverables

Recommended Action: For Information and Discussion

7. RCS Next Scheduled/Proposed Meetings

- **August 13** – Working Group (**already on calendar**) – discussion on sufficiency of greater growth differentiation (Between July 9 and Aug 13 team will be running the model with approved adjustments for all scenarios with and without technology). Seeking approval that sufficient differentiation has been achieved.
- **August 27** – Working Group (**needs to be added to the calendar**) – discussion on some of the key dashboard features (congestion and performance), but not the entire dashboard (economic analysis can't be completed in the two weeks after Aug 13 approval on greater growth, but we can view some TDM results in the dashboard and get feedback)
- **Week of September 7** – (Date TBD)
Joint Working Group and Steering Committee meeting (WG meeting scheduled for Thursday September 10, but Steering Committee meetings have been held on Tuesdays to accommodate the chairman's schedule – seeking concurrence that

Phase 2 scenario planning work has been sufficiently completed by viewing the completed dashboard including economic analysis components.

Recommended Action: For Information and Discussion

8. Other Items of Interest

9. Adjournment

**Regional Connectors Study
Working Group Meeting Minutes
June 11, 2020, 9:30 am**

Today's meeting was held electronically using Webex in response to Governor Northam's Executive Order 53 and Executive Order 61 and to protect the public health and safety of members, staff, and the general public. The HRTPO will continue to hold electronic meetings until advised that it is safe to convene meetings in person. These remote meetings are required to complete essential business on behalf of the region.

A recording was made of today's meeting and will be posted on the HRTPO website.

The following voting members attended the web meeting (alphabetically by last name):

Brian Fowler (Norfolk)
Bryan Stille (NN)

The following voting members were absent (alphabetically by last name):

Jason Mitchell (Hampton)
Phil Pullen (VB)
Earl Sorey (Ches.)
Jason Souders (Suf.)
James Wright (Portsm.)

The following others attended the web meeting (alphabetically by last name):

Rob Case (HRTPO)	Lorna Parkins (Michael Baker Intl.)
Rick Dwyer (HRMFFA)	Camelia Ravanbakht (RCS Coordinator)
Craig Eddy (Michael Baker Intl.)	Tara Reel (Va. Beach)
Troy Eisenberger (Chesapeake)	Jenny Salyers (VDOT)
Cole Fisher (Va. Beach)	Lisa Simpson (NN)
Carl Jackson (Portsmouth)	Naomi Stein (EBP)
Naquana Jenkins (VDOT)	Dale Stith (HRTPO)
Mike Kimbrel (HRTPO)	Eric Stringfield (VDOT)
Barbara Nelson (POV)	Bill Thomas (Michael Baker Intl.)
Keith Nichols (HRTPO)	

1. Call to Order

Bryan Stilley (Chair, Newport News) called the meeting to order shortly after 9:30am.

2. Welcome and Introductions

Lisa Simpson (NN).

3. Public Comment Period

There were no public comments.

4. Minutes

The Working Group approved the minutes of the March 12, 2020 Working Group meeting without any corrections.

5. RCS Phase 2 Update

Craig Eddy (MBI), Bill Thomas (MBI), and Naomi Stein (EBP) used slides to provide an update on:

- Scenario planning
- Travel demand modeling

Brian Fowler (Norfolk) discussed the structure of the model with Bill Thomas. Mr. Thomas offered to discuss further with Mr. Fowler after the meeting.

6. RCS Phase 3 Update

Craig Eddy provided an update of Phase 3:

- Schedule

7. Next Meetings/Events

Camelia Ravanbakht (coordinator) discussed the proposed next meeting:

- Working Group Meeting: Thursday July 9, 2020, 9:30 pm

8. Other Items of Interest

No other items were discussed.

9. Adjournment

The meeting was adjourned at 11:07 am.