

Action Summary
HRTPO Long-Range Transportation Plan (LRTP) Subcommittee Meeting
June 24, 2025
Hybrid Meeting

1. Call to Order

With no Chair or Vice-Chair present to oversee the LRTP Subcommittee meeting, Ms. Dale Stith, HRTPO Principal Transportation Planner, offered to run the meeting. The meeting was called to order by Ms. Stith at 1:04 PM.

Members in Attendance:

Andi Kerley (CH)	Steve Lambert (VB)
Kevin Finn (CH)	Hank Morrison (VB)
Brian Lewis (GL)	Stanley Smith (VB)
Stefanie Strachan (HA)	Tevya Williams Griffin (WB)
Tom Leininger (JC)	Caitlin Aubut (YK)
Angela Rico (NN)	Elizabeth Mertz-Guinn (YK)
Bryan Stilley (NN)	Ray Amoruso (HRT)
Brian Swets (NN)	Sherri Dawson (HRT)
Ashley Blue (NO)	Joe Howell (NAVY)
Keith Darrow (NO)	Mitzi Crystal (VDOT)
Megan Gribble (PO)	Angela Effah-Amponsah (VDOT)
William Landfair (PO)	Barbara Nelson (VPA)
Jason Souders (SU)	Steve Simms (WATA)

Others in Attendance:

Sarah Propst (JC)	Mariah David (VDOT)
Keisha Wilkins (VDOT)	Oge Nwandu-Vincent (VDOT)

HRTPO Staff in Attendance:

Dale Stith	Husain Alegimenlen
Keith Nichols	Sean Asbrand
Kyle Gilmer	Pavithra Parthasarathi

2. Approval of Agenda [Action Item]

The agenda was unanimously approved as written (Motion: Ms. Angela Rico (Newport News), Second: Ms. Caitlin Aubut (York County)).

3. Summary Minutes of May 7, 2025 LRTP Meeting [Action Item]

The LRTP Subcommittee Minutes from May 7, 2025 meeting were unanimously approved as written (Motion: Ms. Angela Rico (Newport News), Second: Mr. Tom Leininger (James City County)).

4. 2050 LRTP Project Prioritization: Proposed Resiliency Enhancements [Action Item]

Ms. Stith briefed the Subcommittee on proposed enhancements to integrate resiliency measures within the HRTPO Project Prioritization Tool, which were presented to the Subcommittee in more detail back in May, at which time members were asked for feedback. Ms. Stith reminded members that these refinements align with the 2050 LRTP goal to strengthen infrastructure resilience against flooding, storm events, and other disruptions, and embed resiliency metrics throughout all scoring components including Project Utility, Project Vitality, and Project Viability to create a more comprehensive evaluation framework. Key metrics presented included potential trip loss and access to critical facilities during hazard events, transportation benefits to vulnerable communities at the TAZ level,

resilience return on investment, and regret-based scoring across future scenarios. Ms. Stith reminded members that some comments were incorporated during the May LRTP Subcommittee meeting, stating that no additional comments were received following the meeting. She also noted that a 14-day public review period was currently underway, and that no public comments were received to date. A discussion followed asking for details about the calculation of regret scoring, the definition and identification of critical facilities, and the shifting of weights within the prioritization tool. Following the discussion, the Subcommittee unanimously approved the proposed resiliency enhancements for incorporation into the HRTPO Project Prioritization Tool as part of the 2050 LRTP. The motion was made by Ms. Angela Rico from Newport News and seconded by Ms. Tevya Griffin from Williamsburg. HRTPO staff announced the proposed resiliency enhancements would be presented to TTAC at its July meeting, followed by consideration for HRTPO Board approval in July.

5. 2050 LRTP Project Prioritization – Status Update [Feedback Item]

Ms. Stith and Mr. Kyle Gilmer, HRTPO Senior Transportation Planner, provided a status update on the overall project prioritization schedule and data collection progress. Members were reminded that all outstanding project data must be submitted by June 30, 2025, to ensure candidate projects are fully scored in the prioritization process. Projects missing data by that deadline will receive an N/A value for incomplete fields. Staff emphasized the importance of timely data submission to maintain the LRTP development schedule and support the upcoming fiscal constraint phase.

6. Upcoming Meeting Topics and Action Items

Ms. Stith reviewed upcoming LRTP activities, including finalizing the regional Long-Range Transportation Revenue Forecast, continued coordination on Regional Priority Project identification, review of draft prioritization scores in future meetings, kick off the new Regional Travel Demand Model, and preparation of the 2050 LRTP documentation.

7. For Your Information

The Subcommittee was reminded of the Project Prioritization 101 Session scheduled for July 9, 2025, from 2:00 PM – 3:30 PM (in-person).

8. Old/New Business

There was no additional business to report.

9. Next Meeting

The next LRTP Subcommittee meeting is tentatively scheduled for August 6, 2025, at either 9:30 AM (if TTAC is canceled) or following TTAC at approximately 11:30 AM, depending on the completion of draft prioritization scores.

10. Adjournment

The meeting was adjourned by Ms. Stith at 1:40 PM.