

**Summary Minutes of the
HRTPO Transportation Programming Subcommittee (TPS) Meeting
June 20, 2025**

The HRTPO Transportation Programming Subcommittee (TPS) was called to order at 9:31 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake Virginia, with the following in attendance:

Alan Budde (NO)	David Jarman (VB)
Stanley Smith (VB)	Caitlin Aubut (Y)
Tom Leininger (JC)	Brian Lewis (GL)
Andi Kerley (CH)	Sonya Hallums-Ponton (VDOT)
Dinah Oliver (VDOT)	Lamaquia Boone (VDOT)
Angela Effah-Amponsah (VDOT)	Mitzi Crystal (VDOT)
Mariah David (VDOT)	Ray Amoruso (HRT)
Sherri Dawson (HRT)	Francis Moll (NO)
Alanah Baldwin (VHB)	Angela Rico (NN)

The following others were recorded attending:

John Mihaly (HRTPO)	Kathlene Grauberger (HRTPO)
Jeff Raliski (HRTPO)	Matthew Harrington (HRTPO)

Approval of Agenda

Acting chair Francis asked for any additions or deletions to the agenda. Hearing none, Mr. Tom Leininger Moved to approve the agenda as written; Seconded by Mr. David Jarman. The Motion Carried.

Minutes

Acting Chair indicated that the TPS Summary Minutes of the March 21,2025 meeting were included in the June 20,2025 TPS Agenda. She asked for any modifications to the minutes. Hearing none, Mr. David Jarman Moved to approve the minutes as written; Seconded by Ms. Caitlin Aubut. The Motion Carried.

Fiscal Year 2026-FY 2031 Six-Year Improvement Program (SYIP) Funding Reductions

Mr. John Mihaly started by discussing the previous meeting and the reductions that took place and the plan that was developed to address these reductions. Ms. Kathlene Grauberger then overviewed the tables that detailed the reductions. She then discussed the reduction letters that

would be submitted to finalize the reductions. In total, it came down to 6 request letters that addressed the reductions, and the letters have been drafted. The WATA project, and two Chesapeake projects are strictly out year projects, so they are not currently in the TIP. The letters will be sent out on July 1 as the new SYIP goes live starting in July.

Fiscal Year 2026-FY 2031 Six-Year Improvement Program (SYIP) Funding Reallocations

Mr. Mihaly began the funding reallocation discussion by overviewing the process that will take place and stated that staff have been working to verify the funding reserve account amounts for the reallocation process. Then suggested that the subcommittee should start with the RSTP program.

RSTP:

The Gloucester project took the funding reductions for all years in the RSTP program. These reductions can be addressed from the reserve account. Then asked Mr. Brian Lewis if this was still acceptable. He approved.

CMAQ:

Ms. Kathlene Grauberger stated that since the march TPS meeting VDOT informed the TPO that the CMAQ program reductions were not as severe as previously anticipated, so the reductions ended up smaller than anticipated, and the reallocations will address this.

For FY 26 an HRT project took the reduction and the reallocation can come from the reserve account for the same year. HRT approved the reallocation.

For FY 27 a WATA project took part of the total reduction amount, the reallocation came from the FY previous reserve, and the project is made whole. This is a project that is being added to the tip in July, and the reduction will be accounted for in the tip sheet.

For FY 27 York took the reduction and is made whole by the FY 25 reserve covers this.

For FY 28 a Chesapeake project took the reduction and FY 31 CMAQ made this whole by moving the allocations to that year.

FY 30 a Chesapeake project took the reduction, and FY 29 CMAQ made this whole by moving the allocations to that year.

CRP:

The Virginia Port Authority's Green Operator Program took the reduction for FY 26, the project is made whole from the FY 23 reserve account.

Ms. Kathlene Grauberger stated that she will be drafting the request letters and sending them to the localities sometime next week, they will be dated for July 2.

Then, asked to have them returned in a quickly so the process can be complete, and everything gets made whole in a timely manner.

A motion to approve the reallocations was presented by Ms. Andi Kerley; seconded by Ms. Angela Rico. The motion carried.

Carbon Reduction Program (CRP) Project Selection Process (PSP) Updates

Mr. Mihaly began discussing the CRP program and the project selection process that was approved by the board, internally discussion have taken place on changes that could be made to better address funding for the program.

Then Mr. Mihaly overviewed the background of the program. The first major thing that could change moving forward would be allocating funds to CMAQ projects in that same fiscal year with unallocated funds from the CRP program. Only if no CRP project has a need could this be used for an approved CMAQ project. Looking to provide flexibility for reserve funding usage.

A question on applying CRP funds to TAP projects was raised, Ms. Pavithra Parthasarathi stated that CMAQ and CRP have projects that are dual eligible since they both show reductions in carbon.

Ms. Angela Rico stated that the priority should be on CRP projects prior to any funding going to CMAQ projects.

The next item that would improve the program would be to address the lifetime cap on project requests of \$3 million, as well as addressing the annual cap for a project of \$1 million.

Mr. Mihaly suggested that having the two caps on project funding can be somewhat limiting. Originally this was done because there was about 3-4 million in funding available per year, but with the reserve amounts keeping them could keep projects from receiving money that is available.

After discussion on the possibility of increasing the annual cap and removing the lifetime cap completely, and discussion on the possibility of removing both Mr. Mihaly stated that the conversation/motion could be tabled until the fall meeting when the CRP program kicks off. Then overviewed the bi-annual schedule of the CRP program.

York County Request for HRTPO CMAQ Reserve Funding

Ms. Caitlin Aubut introduced the project, and the adjustments and realignments. Victory Boulevard and requested CMAQ reserve funds to cover the shortfalls that the project now faces.

Mr. Tom Leininger asked if the funding would cover the extension out to the Poquoson Line.

The cost for the full length, to the Poquoson line, as of February line would be 5 million.

A question was presented asking what will be left in reserve account, Mr. John Mihaly stated around \$50 thousand would remain in the reserve account for FY 25 and that this is just from the FY 25 reserve, which needs to be allocated.

Ms. Kathlene Grauberger brought up the tracking table.

Mr. David Jarman asked if the subcommittee was comfortable allocating the majority of the FY25 reserve amount.

Ms. Caitlin Aubut stated that York wanted to try to accelerate the project and this additional funding would help to accomplish this.

After further discussion, Mr. Tom Leininger made a motion to approve the allocation of \$2.9 million CMAQ reserve funds to the Victory Boulevard project, UPC number 119281. Mr. David Jarman Seconded the motion. The motion carried.

2026 CMAQ and RSTP Project Selection Process: FY 2032 “Penciled-in” Funding Requests

Mr. Jeff Raliski brought up the previously approved tables showing the funding allocations for FY 2032 CMAQ and RSTP projects. Then, stated that this cycle would be another situation for no new project applications.

He then asked the localities to please review the existing projects that are in the tables. To check for any updates to these projects to ensure that the TPS has the most up to date numbers when we meet in the fall to making the funding decisions for the “Penciled-in” Projects.

Then, asked to have responses by middle of august.

Old/New Business

Ms. Sonya Hallums-Ponton stated that the TIP/STIP coordination initiative will be bringing a final draft to the TPS so that the full subcommittee will have a chance to review the document.

Mr. David Jarman stated that Virginia Beach is eager to see this as some projects in the City have been met with schedule issues on conformity and administrative processes, and they would like to address potential solutions.

Adjournment

There being no further business before the HRTPO Transportation Programming Subcommittee, the meeting was adjourned at 10:29 a.m.