

**Hampton Roads Transportation
Accountability Commission (HRTAC)
Summary Minutes of the June 16, 2022 Annual Organizational Meeting**

The Hampton Roads Transportation Accountability Commission (HRTAC) Annual Organizational Meeting was called to order at 12:30 p.m. with the following in attendance:

HRTAC Members in Attendance:

Mayor Donnie Tuck, Chair

Mayor Rick West, CH

Mayor Frank Rabil, FR

Supervisor William McCarty, IW

Supervisor Michael Hipple, JC

Mayor McKinley Price, NN

Mayor Kenneth Alexander, NO

Councilman Buddy Green (in for Mayor
Gordon Helsel), PQ

Supervisor Christopher Cornwell, SH

Mayor Michael Duman, SU

Supervisor Thomas G. Shepperd, YK

Mayor Bobby Dyer, VB

Vice Mayor Pat Dent (in for Mayor Doug
Pons), WM

Delegate Amanda Batten, VGA*

Delegate Barry Knight, VGA

Senator Louise Lucas VGA

HRTAC Executive Director

Kevin Page

HRTAC Ex-Officio Members in Attendance:

Board Member Frederick T. Stant III, CTB

Chris Hall, VDOT District Engineer

Officer Cathy Vick, VPA

Other Participants:

Amanda Jarratt, FR

Jason Mitchell, HA

Chip Filer, NO

Bob Baldwin, PO

Brian Thrower, SH

Al Moor, SU

Patrick Duhaney, VB

Wayne Coleman, CTB

William Harrell, HRT

Laura Farmer, VDOT

Eric Ballou, Kaufman & Canoles

Tom Inglima, Willcox & Savage

HRTAC Voting Members Absent:

Mayor Shannon Glover, PO

Senator Monty Mason, VGA

Delegate Anne Ferrell Tata, VGA

HRTAC Ex-Officio Members Absent:

Acting Director Jennifer Debruhl, DRPT

Commissioner Stephen Brich, VDOT

* Denotes Late Arrival or Early Departure

Others Recorded Attending:

Bo Clayton, Jerri Wilson (NN); John Stevenson, (NO); Debra Bryan (VB); Robert E. Lee (HRT); Barbara Nelson (Port of Virginia); Diane Ranja (Senator Kaine's Office); Johnathon Freeman (Senator Lucas's Office); Drew Lumpkin (Senator Mark Warner's Office); Kevin Crum (South Norfolk Jordan Bridge); Todd Halacy (VDOT); Colleen Gregory-Gettel (Veterans Reporters); Courtney Whelan (Willcox and Savage); Danetta Jankosky, Andrew Margason, Chris Vaigneur (HRPDC); Lynn Coen, Jennifer Hodnett (HRTAC); Rob Cofield, Bob Crum, John Mihaly, Pavithra Parthasarathi, Dimitry Rekhter (HRTPO); Molly Evans, John Irvine, Jeff Rodgers (Public)

Call to Order and Roll Call

Chair Donnie Tuck called the meeting to order at 12:30 p.m. and a roll call vote of all Members was taken in order to confirm a quorum:

Mayor Rick West: Present
Mayor Frank Rabil: Present
Chair Donnie Tuck: Present
Supervisor William McCarty: Present
Supervisor Michael Hipple: Present
Mayor McKinley Price: Present
Mayor Kenneth Alexander: Present
Councilman Buddy Green: Present
Mayor Shannon Glover: No Response
Supervisor Christopher Cornwell: Present
Mayor Michael Duman: Present
Mayor Robert Dyer: Present
Vice Mayor Pat Dent: Present
Supervisor Thomas Shepperd: Present
Senator Louise Lucas: Present
Senator Monty Mason: No Response
Delegate Barry Knight: Present
Delegate Amanda Batten: No Response
Delegate Anne F. Tata: No Response
Board Member Frederick Stant: Present
District Engineer Christopher Hall: Present
Officer Cathy Vick: Present

The quorum was confirmed by Mr. John Mihaly.

Approval of Agenda

Mayor McKinley Price Moved to approve the Agenda, Seconded by Mayor Robert Dyer. The Motion Carried.

Public Comment Period (limit 5 minutes per individual)

No one from the public requested to make a public comment.

Chair's Comments

Chair Tuck welcomed the newest members of HRTAC, Delegates Barry Knight, Anne Ferrell Tata, and Amanda Batten and the newest appointed CTB Member at large, Mr. Wayne Coleman. Additionally, he thanked the General Assembly Delegation for their contribution in obtaining funding for the 64 Gap between Lightfoot and Bottoms Bridge and highlighted the importance of that project and its effects on the region.

Consent Items

- A. Minutes of the April 21, 2022 Regular Meeting
- B. HRTAC FY2023-FY2028 Plan of Finance Update – Six Year Operating and Capital Program of Projects for the Region's High Priority Projects and the Hampton Roads Regional Transit Fund
- C. HRTAC 2045 Long Range Plan of Finance Update for the Region's High Priority Projects and the Hampton Roads Regional Transit Fund Update
- D. FY2023 HRTAC Meeting Schedule

Mayor Bobby Dyer Moved to approve the consent agenda items; Seconded by Mayor Michael Duman. The Motion Carried.

Action Item

A. Election of FY2023 Officers of the Commission

HRTAC General Counsel, Tom Inglima, reviewed the terms of the Commission's Bylaws in regards to the election of the offices of Chair and Vice Chair. He reminded the Commission that officers were to be elected annually at the annual meeting and the persons elected must be voting members. He indicated the Chair of the Nominating Committee, Mayor Frank Rabil, was going to present the officers proposed by the Committee and any additional nominations could be made by a motion. Mr. Inglima stated once the nomination period was closed, the nominees would be repeated, and if there were multiple nominees for an office, roll call voting would be conducted until the nominee receiving the requisite votes was elected. Should there be only a single nominee for each office, the slate could be elected by a voice vote.

HRTAC Nominating Chair, Frank Rabil, indicated that the proposed FY23 Slate of Officers were Hampton Mayor Donny R. Tuck for Chair and Chesapeake Mayor Rick W. "Rick" West for Vice Chair.

No other nominees were presented.

Mayor Michael Duman Moved to close the nominations for FY23 Chair and Vice Chair; Seconded by Supervisor Michael Hipple. The Motion Carried.

Mayor McKinley Price Moved to approve Donny R. Tuck, Mayor of Hampton as the Chair, and Dr. Richard R. West, Mayor of Chesapeake as the Vice Chair; Seconded by Supervisor Michael Hipple. The Motion Carried.

B. 2019A Bond Anticipation Note Retirement

The Commission next considered the payoff of the 2019 Bond Anticipation Notes. HRTAC Bond Counselor, Eric Ballou, reminded the Commission that the 2019 Bond Anticipation Notes were issued in 2019 to provide interim funding of the six initial projects. He indicated the notes were due in July 2022. He stated the payoff amount was to be paid from the Commission's HRTF fund, which, due to market conditions, was more advantageous than drawing on the TIFIA Loan at this time.

Mayor McKinley Price Moved the Commission approve Resolution 2022-04 Authorizing Application of Funds in Connection with Payment and Retirement of Hampton Roads Transportation Fund Intermediate Lien Bond Anticipation Notes, Series 2019A; Seconded by Supervisor Michael Hipple. The Motion Carried.

C. HRELN Segment 4C Standard Project Agreement

HRTAC Executive Director, Kevin Page, explained the amendment to the Hampton Roads Express Lanes Network for Segment 4C was to address all Segment 4C activities through construction. He indicated the HRELN project had been included in the Commission's updated funding plan, plan of finance and debt management plan previously approved by the Commission.

Delegate Amanda Batten arrived.

Supervisor Michael Hipple Moved the Commission (i) Approves the proposed amendment to the existing Standard Project Agreement for Funding and Administration with respect to Segment 4C of the Hampton Roads Express Lanes Network; and, (ii) Authorizes the Chair to execute and deliver such Amendment with such changes, insertions or omissions as may be finalized by the Chair, with the advice of the Executive Director and the Commission's general counsel; Seconded by Mayor McKinley Price. The Motion Carried.

D. HRTAC's Written Policy On All-Virtual Public Meetings

HRTAC General Counsel, Tom Inglema, explained the Commission was able to meet virtually during the pandemic due to the declaration of emergency by the order of the Governor which has since expired. He stated the last session of the General Assembly adopted a new law permitting agencies to meet virtually as long as a policy was adopted. Mr. Inglema clarified that, in accordance with the new law, the policy limits the number of virtual

meetings to no more than two times per calendar year or 25% of the Commission meetings, and no more than two Commission Members can be in any one location unless it is accessible to the public.

Commission members questioned if the policy was going to be used for other instances than emergencies.

Mr. Inglima stated the policy would be adopted to give the Chair an option or tool should an emergency arise or exigent action was needed by the Commission.

Supervisor Michael Hipple Moved to approve the Hampton Roads Transportation Accountability Commission Policy on All-Virtual Public Meetings; Seconded by Mayor McKinley Price. The Motion Carried.

E. I-464/64 Interchange Improvements – Full Interchange Access Report Development

HRTAC Executive Director, Kevin Page, stated the Commission had received a request from VDOT staff for a full interchange access report development for the I-464/I-64 interchange.

He explained the partial funding by the CTB and indicated the project was critical to congestion relief overall and in the HRELN project.

Mr. Page stated the allocation of funds would be from the savings of the I-264/I-64 Phase III project.

Mayor Kenneth Alexander Moved the Commission (i) Endorses the VDOT request for the deallocation of \$2,500,000.00 of unused HRTAC HRTF committed funds from the I-264/I-64 Phase IIIA project (UPC 106693) and request for allocation of \$2,500,000.00 for the I-464/I-64 Interchange Improvements – Full Interchange Access Report Development; and (ii) Authorizes the Executive Director to conduct a public hearing on the addition of the I-464/I-64 Interchange Improvements Interchange Access Report (IAR); Seconded by Mayor McKinley Price. The Motion Carried.

F. Hampton Roads Regional Transit Fund – Transportation District Commission of Hampton Roads FY2023 Application for Funding

HRTAC Executive Director, Kevin Page, summarized the six cities who comprise Hampton Roads Transit and stated the next action item was for a distribution from the Hampton Roads Regional Transit Fund in response to an application made by the Transportation District Commission.

Mr. Page indicated the application was for FY 2023 and had a total value of \$25,062,529.

Mayor Rick West Moved that the Commissioners of the member jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, and Virginia Beach (i)

Approve the fiscal year 2023 application for funding made by the Transportation District Commission of Hampton Roads, (ii) Authorize the Chair to execute and deliver a funding agreement relating to such application in a form consistent with past practice with such changes, insertions, or omissions that may be finalized by such officer with the advice of the Executive Director and the Commission's General Counsel, and, (iii) Authorize the Chair and Executive Director, either of whom may act, to take such action as may be deemed necessary or appropriate to provide for payment and the disbursement of \$25,062,529 from the Hampton Roads Regional Transit Fund when required under such funding agreement; Seconded by Mayor McKinley Price. The Motion Carried by vote of the member jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, and Virginia Beach.

Information Items

A. HRTAC Monthly Financial Report

Executive Director Page highlighted the Monthly Financial Report with the Commission.

B VDOT Project Updates

Executive Director Page indicated VDOT project updates were included in the agenda.

C. HRTAC Regular Meeting – September 15, 2022

Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission, the meeting adjourned at 12:54 p.m.



Donnie Tuck
HRTAC Chair