



Michael J. Hipple, Chair | Richard W. West, Vice-Chair  
Robert A. Crum, Jr., Executive Director/Secretary

May 27, 2025

**Memorandum #2025-71**

**TO: HRTPO Active Transportation Subcommittee (ATS)  
VDOT Pedestrian and Bicycle Advisory Committee (PABAC)**

**BY: Rob Case, HRTPO Chief Transportation Engineer**

**RE: Joint HRTPO ATS/VDOT PABAC Meeting – June 3, 2025**

A joint meeting of the HRTPO Active Transportation Subcommittee (ATS) and VDOT Pedestrian and Bicycle Advisory Committee (PABAC) has been scheduled for Tuesday, June 3, 2025 at 10:00 AM. The meeting will be held in person at the Portsmouth Public Library (Churchland) located at 4934 High St, Portsmouth, VA. The agenda and related meeting materials are attached.

After the meeting, Rob Case will be leading a bike ride and lunch:

- Drive one mile to JoJack's Café
- Bike the nearby Portsmouth/Chesapeake rail trail (2.75mi x 2 = 5.5 miles)
- Return to JoJack's for lunch

If you have any questions or need additional information, please do not hesitate to contact me.

RBC/se

Attachments

**HRTPO Active Transportation Subcommittee (ATS)  
VDOT Pedestrian and Bicycle Advisory Committee (PABAC) Meeting**

**Tuesday, June 3, 2025  
10:00 AM to Noon**

**Portsmouth Public Library (Churchland)  
4934 High St, Portsmouth, VA**

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**AGENDA**

**1. Call to Order**

**2. Introductions**

**3. Approval of Agenda**

*Mr. Kevin Finn (Chair) will call for a motion to approve the agenda.*

**4. Public Comment Period**

Comments from the public are limited to 3 minutes per speaker.

**5. Minutes of Previous Meeting**

Request approval of minutes from February 18, 2025 joint ATS/PABAC meeting (attached).

**6. Consistent Signage for SHRT**

*Ms. Christy Fisher (Vice Chair) will report on the efforts of the Consistent Signage for SHRT working group.*

**7. VDOT SmartScale Update**

*Mr. Jerry Pauley (VDOT) will present the status of SmartScale bike/ped applications.*

**8. Story Map of Chesapeake Trails & Connectivity Plan**

*Mr. Kevin Finn (Chair) will report on this method of communication.*

**9. Seaboard Trail West**

*Ms. Christy Fisher (Vice Chair) will present the status of this planned trail extension.*

## **10. Roundtable Announcements of Recent or Planned Funding Applications**

Subcommittee members can learn from the grant applications of each other.

*Mr. Kevin Finn (Chair) will solicit* announcements of recent or planned funding applications by subcommittee members.

## **11. Announcements**

*Mr. Kevin Finn (Chair) will solicit* announcements from committee members.

## **12. Old/New Business**

*Mr. Kevin Finn (Chair) will lead* a discussion of appropriate old or new business items mentioned by committee members.

## **13. Next Meeting**

*Mr. Kevin Finn (Chair) will lead* a discussion of topics, date, and location for next ATS meeting.

## **14. Adjournment**

After the meeting, Rob Case will be leading a bike ride:

- Drive one mile to JoJack's Café
- Bike the nearby Portsmouth/Chesapeake rail trail (2.75mi x 2 = 5.5 miles)
- Return to JoJack's for lunch

**HRTPO Active Transportation Subcommittee (ATS)**  
**VDOT Pedestrian and Bicycle Advisory Committee (PABAC)**  
**Joint Meeting, February 18, 2025**  
**Summary Minutes**

10:00 a.m., Regional Building, Chesapeake, VA

**ATS Members in Attendance** (alphabetically, by organization)

Kevin Finn, Chesapeake (Chair)	Christy Fisher, Suffolk (Vice Chair)
Angela Rico, Newport News	Caleb Brooks, VDOT
Keith Darrow, Norfolk	Caitlin Aubut, York County
Alan Budde, Norfolk	

**Partner Organizations in Attendance** (alphabetically, by organization)

Kindra Greene, Elizabeth River Trail	Shawn Tasch, goCommute
Ty Champion, Elizabeth River Trail	Reed Nester, Tidewater Trails Alliance
Amy Jordan, goCommute	

**HRTPO Staff in Attendance** (alphabetically, by last name)

Rob Case	Markay Hall
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**Others in Attendance** (alphabetically, by last name)

Ashley Blue, Norfolk	Oge Nwandum-Vincent, VDOT
Mariah David, VDOT	Rogard Ross, Chesapeake BTAC
KeShara Demiel, VDOT	Keisha Wilkins, VDOT

**1. Call to Order**

Kevin Finn (Chair) called the meeting to order at 10:12 AM.

**2. Introductions**

Kindra Greene (ERT) introduced Ty Champion (ERT).

**3. Approval of Agenda**

The subcommittee approved the agenda.

**4. Open Comment Period (for public and stakeholders)**

There were no public or stakeholder comments.

**5. Approval of Minutes**

The subcommittee approved the October 1, 2024 meeting minutes.

## **6. Consistent Signage for Trail757**

Kevin Finn (Chair) led a discussion of ideas from around the table. Kindra Greene (ERT) provided ERT's methodology and offered to share information with the larger group. Christy Fisher (Vice Chair) volunteered to lead a Signage Consistency working group, planning to focus on the South Hampton Roads Trail (SHRT) at its first meeting.

## **7. Finding Former Railroad Right-of-Ways for Trails**

Rob Case (HRTPO) used slides (<https://www.hrtpo.org/DocumentCenter/View/14123>) to show the subcommittee how to use SPV's *Comprehensive Railroad Atlas*, Google Maps, and local online real estate maps to find old railroad right-of-ways that may be useful for building trails.

## **8. Estimating Bike/Ped Volumes using Beta Version of New StreetLight Tool**

Christine Cashin (StreetLight) used slides to show the subcommittee (plus remote listeners whom StreetLight had invited) a tool for estimating bike and pedestrian volumes (<https://www.hrtpo.org/DocumentCenter/View/14124>). She asked for feedback, noting that the beta version data is only available for Northern Virginia and Richmond areas, and that access is limited to those with existing StreetLight access, e.g. VDOT and MPOs.

## **9. VDOT Hampton Roads Bike-Ped Projects Status Update**

Caleb Brooks (VDOT) used slides to show the subcommittee the status of subject local projects (<https://www.hrtpo.org/DocumentCenter/View/14129>). (Note that the VDOT database of bike and pedestrian projects for the Hampton Roads District can be found here: <https://www.hrtpo.org/DocumentCenter/View/14130>.)

## **10. Roundtable Announcements of Recent or Planned Funding Applications**

Kevin Finn (Chair) led a discussion of funding. The following remarks were made:

- Kindra Greene (ERT) mentioned that she submitted a RAISE grant application in January for planning the extension of the Elizabeth River Trail to the Norfolk/VB city line.
- Christy Fisher (Suffolk) stated that her city received a RAISE grant for a portion of the Seaboard Coastline Trail.
- Keith Darrow (Norfolk) mentioned that he plans to apply for a Transportation Alternatives Program (TAP) grant.
- Angela Rico (Newport News) stated that she is planning several grant applications, and is still trying to get the Federal Lands Access Program (FLAP) grant which the city was awarded.

## **11. Bike Boost and Bike Month**

Amy Jordan (goCommute/HRT) used slides to show the subcommittee how goCommute is promoting cycling (<https://www.hrtpo.org/DocumentCenter/View/14131>).

## **12. Announcements**

No announcements were made.

**13. Old/New Business**

No old/new business was raised.

**14. Next Meeting**

Kevin Finn (Chair) suggested that the subcommittee reconvene in May/June, and asked staff to pick a few dates and survey the membership for preference. Meeting at Sandy Bottom Nature Park (Hampton) was suggested. Caleb Brooks (VDOT) agreed to do a SmartScale update, and Christy Fisher (Vice Chair) agreed to report on the Signage Consistency working group.

**15. Adjournment**

Kevin Finn (Chair) adjourned the meeting at 11:56 a.m.