

April 30, 2025

Memorandum #2025-59

TO: Hampton Roads Chief Administrative Officers

BY: Mary Bunting, Chair

**RE: Hampton Roads Chief Administrative Officer (CAO) Committee Meeting –
May 7, 2025**

The next meeting of the Hampton Roads Chief Administrative Officer (CAO) Committee is scheduled for **Wednesday, May 7, 2025, beginning at 11:30 AM**. This month's meeting will be held at the City of Virginia Beach Convention & Visitors Bureau (CVB), located at [600 22nd Street, 2nd Floor, Virginia Beach, VA, 23451](#). The agenda and related materials are attached.

Parking is available for free in the on-site lot. Please be mindful not to park in spaces reserved for other offices in the building.

Upon arrival:

Enter through the main doors. You will find the elevator in the hallway to the left, just past the Towne Bank offices on the first floor. Take the elevator to the **2nd floor**. When you exit, turn right and proceed to the reception area, where CVB staff will welcome you and guide you to the conference room.

/cm

Attachments

Chief Administrative Officers:

Mary Bunting, HA
Chris Price, CH
Rosylen Oglesby, FR
Carol Steele, GL
Randy Keaton, IW
Scott Stevens, JC
Alan Archer, NN
Patrick Roberts, NO
Randy Wheeler, PQ

Steven Carter, PO
Michael Stallings, SM
Brian Thrower, SH
Al Moor, SU
Melissa Rollins, SY
Patrick Duhaney, VB
William Saunders, WN
Andrew Trivette, WM
Mark Bellamy, YK

**Hampton Roads
Chief Administrative Officer (CAO) Committee Meeting
Agenda**

**Wednesday, May 7, 2025
11:30 AM**

**City of Virginia Beach Convention & Visitors Bureau
600 22nd Street, Virginia Beach, VA 23451**

1) Call to Order

2) Approval of Agenda

3) Public Comment

Members of the public will be provided with an opportunity to address the CAOs. Comments will be limited to three minutes per speaker.

4) Items of Regional Interest

CAO Committee members will be asked to share any items of regional interest from their locality.

5) Hampton Roads Planning District Commission Funding Model

The Executive Director and Deputy will brief the CAO Committee on the current funding model for the HRPDC and discuss future challenges and opportunities. Areas of concern will be identified, and the CAOs will be asked for direction on potential alternatives for consideration.

6) Update on Federal Grants

As a follow-up to last month's meeting, an update will be provided on the status of federal grant programs that support HRPDC/HRTPO regional initiatives.

7) HRPDC/HRTPO Updates

- Regional Town Hall Meetings
- Regional Board Meeting on the Peninsula
- HRPDC and HRTPO Agenda Items for May 15
- HRTPO Federal Quadrennial Review
- Hampton Roads Caucus Meeting – June 3

8) Other Business

9) Next Scheduled Meeting

The next regularly scheduled meeting will be held on July 2, 2025 at 11:30 AM and will be hosted by Newport News.

10) Adjournment