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February 7, 2022

Memorandum #2022-18

TO: Hampton Roads Chief Administrative Officers (CAO) Recycling Subcommittee

**BY: Greg C. Grootendorst, Chief Economist
Katie R. Cullipher, Principal Environmental Education Planner
John M. Harbin, Senior Regional Planner**

RE: Hampton Roads CAO Recycling Subcommittee Meeting – February 14, 2022

The next **CAO Recycling Subcommittee** meeting has been scheduled for **Monday, February 14, 2022, from 11:45 AM to 1:30 PM**. Invitees include the Subcommittee members as well as the appointed staff representatives. This meeting will be held **in person** in Board Room A/B of the Regional Building located at 723 Woodlake Drive, Chesapeake, VA 23320. Additional background information is available below.

Lunch will be provided. **Please RSVP by Thursday, February 10, 2022.**

At the direction of the Chief Administrators Officers (CAO) Committee Chair Mary Bunting, a Recycling Subcommittee was formed to discuss the potential for regional collaborative efforts with respect to recycling in Hampton Roads. The Recycling Subcommittee met on October 29, 2021 and identified four initial inquiries for regional collaboration on recycling:

1. Review of residential recycling contracting best practices and potential coordination on recycling contracts
2. Universal, regional messaging and outreach to educate residents on what and how to recycle
3. Determining a consistent set of recyclables across the region
4. Determining the feasibility of regional recycling convenience centers

At the same meeting, the Recycling Subcommittee also determined that it would be instructive to have key recycling/solid waste representatives from each locality meet with the subcommittee members in order to better understand the barriers and opportunities for recycling collaboration. Appointments were made and we welcome their attendance at our next CAO Recycling Subcommittee meeting on February 14, 2022, at 11:45 AM.

If you have any questions or need additional information, please contact [John Harbin](#).

JVM/cm

Attachment

Hampton Roads CAO Recycling Subcommittee Members:

Larry "Chip" Filer, Norfolk
Randy Keaton, Isle of Wight
Christopher Price, Chesapeake
Cynthia Rohlf, Newport News
Scott Stevens, James City County

Appointed Locality Representatives:

Jason Brown, Chesapeake
Earl Sorey, Chesapeake
Chad Edwards, Franklin
Sherry Kosakowski, Gloucester
Jason Mitchell, Hampton
Michael Etheridge, Isle of Wight
Cassie Cordova, James City County
Amy K. Gray, Newport News
David S. Freeman, Newport News
Pat Roberts, Norfolk
David Magnant, Poquoson
Trey Burke, Portsmouth
Kathy Jones, Smithfield
Vacant, Southampton
Robert Lewis, Suffolk
Vacant, Surry
LJ Hanse, Virginia Beach
David Magnant, Williamsburg
Rob Krieger, York County

HRPDC Staff

Greg Grootendorst
Katie Cullipher
John Harbin

**Hampton Roads
Chief Administrative Officers (CAO) Recycling Subcommittee Meeting**

**MONDAY, FEBRUARY 14, 2022
11:45 AM**

**Board Room A/B
Regional Building
723 Woodlake Drive
Chesapeake, VA 23320**

- I. Call to Order/ Introductions**
- II. Approval or Modification of Agenda**
- III. Southeast Recycling Development Council**

Will Sagar, Executive Director of the Southeast Recycling Development Council, will present information on regional recycling trends, examples of localities collaborating on recycling services, and best practices for efficient and effective recycling services.

- IV. Regional Collaboration Discussion**

At the October 29, 2021 CAO Recycling Subcommittee meeting, the Committee identified five initial inquiries for regional collaboration on recycling:

1. Review of residential recycling contracting best practices and potential coordination on recycling contracts;
2. Universal, regional messaging and outreach to educate residents on what and how to recycle;
3. Determining a consistent set of recyclables across the region;
4. Determining the feasibility of regional recycling convenience centers; and
5. Determining the viability of other recycling options.

What can be done to achieve these? What other opportunities are there for regional collaboration? How can localities work together to provide recycling services in the most cost-effective and efficient manner?

- V. Public Comment**

Members of the public will be provided an opportunity to address the CAO Recycling Subcommittee. Comments should be limited to three minutes per speaker.

- VI. Next Steps**

- VII. Other Business**

- VIII. Adjournment**