

January 28, 2011

**Memorandum #2011-22**

**TO: LRTP Subcommittee**

**BY: Andy Pickard, Principal Transportation Engineer**

**RE: LRTP Subcommittee, February 1, 2011**

Attached is the agenda for the Long-Range Transportation Plan (LRTP) Subcommittee meeting scheduled for Tuesday, February 1, 2011 at 10:00 a.m. in the Regional Building, Conference Room D, 723 Woodlake Drive, Chesapeake, VA.

AP/kg

Kevin Abt, VPA  
W. Keith Cannady, HA  
Amanda Christon, NO  
Timothy C. Cross, YK  
Richard Drumwright, WATA  
Anne Ducey-Ortiz, GL  
Sherry Earley, SU  
Darrel Feasel, DRPT  
Tony Gibson, VDOT  
Richard A. Hartman, P.E., PO  
Steven W. Hicks, JC  
Jane Hill, IW  
Michael S. King, NN  
Reed T. Nester, WM

Jeffrey K. Raliski, NO  
Ellen Roberts, PQ  
Ivan P. Rucker, FHWA  
Mark Schnauffer, VB  
Mark Shea, CH  
C. Earl Sorey, Jr., CH  
Eric Stringfield, VDOT  
Wendy Vachet, NAVY  
Luke Vinciguerra, JC  
Chris Voigt, VDOT  
Karen Waterman, HRT  
Edwin P. Wrightson, IW  
Mark Yehlen, PO

Cc: Benito Pérez  
Andrew Pickard  
Camelia Ravanbakht  
Dale Stith

**AGENDA**  
**HRTPO LRTP SUBCOMMITTEE MEETING**  
**FEBRUARY 1, 2011**

**CALL TO ORDER**

The Regional Building, 723 Woodlake Drive, Chesapeake, Virginia

**CALL TO ORDER**

**PUBLIC COMMENT PERIOD** (Limit: 3 minutes per individual)

**APPROVAL OF MINUTES**

**AGENDA**

1. Prioritization of Transportation Projects and 2034 LRTP Development
2. Next Meeting

**ADJOURNMENT**

**ITEM #1: PRIORITIZATION OF TRANSPORTATION PROJECTS AND 2034 LRTP DEVELOPMENT**

The HRTPO Board approved the *Prioritization of Transportation Projects: Project Evaluation and Scoring* report at its December 15, 2010 meeting. The report evaluated and scored proposed regional transportation projects under consideration for the 2034 LRTP. Proceeding in the development of the 2034 LRTP, the HRTPO Board would like to have regional transportation priorities developed by its March 2011 meeting.

The LRTP Subcommittee last met on January 19, 2011 and scheduled an additional meeting for February 1st. Mr. Andy Pickard, Principal Transportation Engineer, will present a matrix of the projects with the top total prioritization scores and the forecasted funding streams available for these projects. The goal of the February 1st meeting is to develop recommended transportation project priorities to provide to the TTAC for its meeting on February 2nd.

**ITEM #2: NEXT MEETING**

The next regularly-scheduled meeting of the LRTP Subcommittee is April 6, 2011, immediately following the Transportation Technical Advisory Committee (TTAC) meeting. However, it is expected that additional meetings may be needed prior to April. HRTPO staff will contact the LRTP Subcommittee as needed to schedule additional meetings.

**Summary Minutes**  
**HRTPO Long-Range Transportation Plan Subcommittee**  
**Meeting of January 19, 2011**

Mr. Earl Sorey called the 2034 Long-Range Transportation Plan (LRTP) Subcommittee to order at 10:03 a.m. in the Regional Building Board, Conference Room A, with the following in attendance:

**Members Present:**

Earl Sorey, Interim -Chair (CH)	Michael King (NN)
Kevin Abt (VPA)	Phil Pullen (VB)
Keith Cannady (HM)	Jeff Raliski (NO)
Timothy C. Cross (YK)	Ellen Roberts (PQ)
Sherry Earley (SU)	Mark Schnauffer (VB)
Richard Hartman (PO)	Eric Stringfield (VDOT)
Steven Hicks (JC)	Wendy Vachet (USN)
Jane Hill (IW)	John Yorks (HM)

**Members Absent:**

Richard Drumwright (WATA)	Ivan Rucker (FHWA)
Anne Ducey-Ortiz (GL)	Joseph Swartz (DRPT)
Reed T. Nester (WM)	Karen Waterman (HRT)

**Others Attending:**

Tony Gibson (VDOT)	Ben Reim (KHA)
Ray Hunt (VDOT)	Ray Taylor (FHR)

**HRTPO Staff:**

Andy Pickard	Benito Pérez
Camelia Ravanbakht	Dale Stith

**Public Comment Period**

Mr. Earl Sorey asked if there were any public comments. No public comments were received.

**Approval of Agenda & Minutes**

Mr. Earl Sorey asked for the approval of the meeting agenda and minutes of the last subcommittee meeting. Mr. Michael King **Motioned** to approve the agenda and minutes. Mr. Timothy Cross **Seconded** the motion. Motion carried.

## 1. Regional Land Use Map Development

*The HRTPO Staff has begun use of the Regional Land Use Research Scan report to prepare the Hampton Roads regional land use map, a task included in the FY11 UPWP. HRTPO Staff has collected locality land use and zoning data, reviewed local comprehensive plans, and has drafted uniform regional land use designations. HRTPO Staff has also started in the development of the regional land use map and local land use conversion table for inclusion with the regional land use map.*

*Mr. Benito Pérez, Transportation Engineer, will brief the LRTP Subcommittee on the draft regional land use designations and next steps in the development of the regional land use map. Comments are requested from the subcommittee by January 28, 2011 to Mr. Benito Pérez at [bperez@hrpdcva.gov](mailto:bperez@hrpdcva.gov). The draft version of the regional land use designations will be made available for TTAC and public review and comment from February 2, 2011 through February 16, 2011.*

Mr. Benito Pérez started off his presentation providing an overview of the regional land use map project, which included the premise of the project, as well as work to date prior to this presentation. In preparation for this meeting, Mr. Benito Pérez collected locality land use data (but noted concern about missing data and metadata), reviewing comprehensive plans and zoning ordinances, and developing preliminary regional land use designations from common elements on land use across localities. Mr. Benito Pérez continued his presentation, providing an overview of the draft land use designations and their definitions. The subcommittee expressed concern that land use and zoning may be mixing, which may be counterproductive to the purpose of the regional land use map. Furthermore, the committee noted that the original intent of the project was to develop a regional future land use map. HRTPO Staff noted that a current regional land use map is being developed in parallel to the future land use map for other HRPDC/HRTPO planning efforts. Mr. Benito Pérez stated that zoning was used in localities that did not have clear land use designations as a foundation for the regional land use designations, and it will be up to the localities to determine how their land use will be interpreted on the regional scale. HRTPO Staff also noted they will revisit the project, and ensure subcommittee concerns regarding the mixing of zoning and land use is addressed. Mr. Benito Pérez continued his presentation, covering the preliminary map maintenance methodology, and concluded his presentation soliciting comments from the subcommittee regarding the regional land use designations and map maintenance methodology by January 28th, prior to TTAC.

## 2. Prioritization of Transportation Projects and 2034 LRTP Development

*The HRTPO Board approved the Prioritization of Transportation Projects: Project Evaluation and Scoring report at its December 15, 2010 meeting. The report evaluated and scored proposed regional transportation projects under consideration for the 2034 LRTP. Proceeding in the development of the 2034 LRTP, the HRTPO Board would like to have regional transportation priorities developed by its March 2011 meeting. In order to achieve this deadline, several issues remain that need input, discussion, and consensus from locality technical staff. Among those issues are the following:*

- *Verification of committed major regional projects.*
- *Parameters for estimating funding of LRTP projects.*
- *Documentation of anticipated local funds for the 2034 LRTP.*
- *Next steps for project prioritization and 2034 LRTP development.*

*Mr. Andy Pickard, Principal Transportation Engineer, will review the latest assumptions, outstanding data needs, and suggested actions with the Subcommittee.*

Mr. Andy Pickard started his presentation providing an overview of the discussion points on the development of the 2034 LRTP financial plan. Within the presentation, Mr. Andy Pickard addressed committed projects that have to be taken into account in the plan. The subcommittee inquired to VDOT if costs from committed projects count against projected revenues, and requested follow-up.

Mr. Andy Pickard continued his presentation, covering questions received from TTAC, locality staff, and HRTPO staff regarding the revenue streams, as well as responses to the questions. Questions raised included the varying urban funds across localities. Additionally, questions were raised if revenues were net or gross revenues, accounting for committed funds. VDOT Staff noted they will need to meet with various offices at VDOT headquarters concurrently to ensure questions on funding allocations and project eligibility for certain funds are addressed. Another question discussed was what safety funds could be used for in regards to capital projects. Per subcommittee discussion and VDOT Staff's comments, Safety Funds should not be reflected under monies for capital projects, rather, it should be shown with maintenance funds. A question regarding the use of bridge maintenance funds was raised on replacing bridge structures. Mr. Steve Hicks raised an addendum to the question, asking whether bridge funds could also be used to address bridge approaches, since to date his knowledge is that bridge funds are not permitted on bridge approaches, yet bridge approaches are required to be up to standard. Lastly, P3 projects raised an additional question of how toll levels would be noted in the LRTP. FHWA guidance received does not address P3 toll levels in LRTP's

specifically; the 2034 LRTP will reflect the latest information known at the time of the LRTP documentation.

Mr. Andy Pickard continued his presentation, providing an overview of existing funding streams, what the funds generally can be used for, and specific allocations for each funding stream, if available. Mr. Andy Pickard addressed local funds and how they are documented in the LRTP. Of note, Mr. Andy Pickard noted the documentation and funding practices that Virginia Beach has consistently done for the past few LRTPs, and what would be expected from other localities.

Going forward on the presentation, Mr. Andy Pickard covered the various project types and the eligible funding streams, via a table. Mr. Andy Pickard next addressed the funding available after committed projects are taken account for in the revenue projects. The subcommittee raised additional concern to VDOT that revenue streams need to be revisited since numbers are not adding up.

Mr. Andy Pickard addressed next steps in allocating revenues to projects. HRTPO Staff recommended allocating funds based on prioritization results. Mr. Michael King noted how Newport News Staff has worked with the numbers and prioritization results, and highlight two scenarios that could be used to allocate funds. One scenario allocates available revenue streams to fund two major capital cost projects. The second scenario would be to focus on more local projects, and then allocate based on prioritization results. The subcommittee asked how funding would be allocated if projects are spread across various project categories. A recommendation was raised to focus on the top five projects per category.

Mr. Andy Pickard continued his presentation requesting localities to allocate their urban/secondary funds prior to TTAC. The subcommittee recommended that the HRTPO Staff create a matrix with the projects listed and prioritized, so the subcommittee can then start drafting a recommended allocation plan for projects.

Dr. Camelia Ravanbakht noted how the Governor has released a transportation plan, which includes funding for various Hampton Roads projects. The HRTPO Staff will be developing the LRTP under the assumption that the additional funds from the Governor do not exist, but are preparing a parallel development track to account for additional state funds from the Governor's Transportation Plan.

### **3. Next Meeting**

*The next regularly-scheduled meeting of the LRTP Subcommittee is February 2, 2011, immediately following the Transportation Technical Advisory Committee (TTAC). However, given*

*the schedule of meetings that day (TTAC meeting in the morning and an LRTP public meeting that evening), and the need to prepare the Boardroom for the public meeting, it is suggested that the LRTP Subcommittee meet at another time in February. The meeting schedule will be reviewed with the Subcommittee.*

Mr. Andy Pickard noted that the regularly scheduled meeting would have been on February 2, 2011, after TTAC. Due to preparations for a public meeting that same day, this would be difficult to accommodate. The subcommittee agreed to schedule a meeting on February 1, 2011, at 10 AM. The subcommittee requested HRTPO Staff develop the project financials matrix. Furthermore, the subcommittee requested VDOT Staff refine the revenue figures and address outstanding questions raised in the meeting.

**Meeting Adjourned at 12:15 PM**